

MINUTES  
PARKS AND RECREATION ADVISORY BOARD MEETING – JUNE 12, 2017  
CITY COUNCIL BRIEFING ROOM

MEMBERS PRESENT:

Leo Bell, Jr. Vice-Chair  
Don Johnson, Chair  
Roderick Lee  
Alexander (Sandy) McLachlan  
Ed Priest  
Eugenia Rodgers

MEMBERS ABSENT:

Reginald Hurd

Bart Stevenson, Staff Liaison and Director of Parks and Recreation, and Pam Willis, Recording Secretary, were city staff members in attendance.

Chair Johnson noted that there was a quorum present and began the public meeting at 6:34 p.m.

**Item #1 – Public Discussion Period:**

Kathy Harris was in attendance. She didn't want to speak; she just wanted to listen.

**Item #2 – Discussion and Consider Approval of Minutes:**

Chair Johnson asked if everyone had read over the minutes from May 8, 2017. Board member Lee motioned for the minutes to be accepted as written; a second motion came from Board member Priest. A vote was taken of 6 in favor and 0 opposed. Minutes were approved as written. Board member Hurd was absent from the vote.

**Item #3 – Board Member Announcements:**

There were no board member announcements at this time.

**Item #4 – Staff Reports:**

- A. **Recent and Upcoming Events and Programs** – Staff noted that the following events would take place later this month: Summer Camp started on (6/5) with 30+ in attendance for the recreation center and over 300 in attendance at the Duncanville Fieldhouse; Juneteenth hosted by Lancaster (6/17); Community Meeting to discuss Comprehensive Plan (6/21) everyone is invited to come, and Independence Day Celebration on (7/4).
- B. **FY17 Innovation Fund Projects** – Staff explained that the Chemical Storage Building had been installed. The post and cabling for parking lots at Harrington and Lakeside had begun. Board member Priest commented that the cluttered area at Lakeside had been cleaned up. He said it looked much better. Staff explained that there would be an asphalt walkway installed at Lakeside. This will be considered part of the bike trail. Bollards would be installed to prevent vehicles from using it.
- C. **FY18 Budget Process:** Staff announced that on Wednesday, June 21, they would be attending a budget workshop which would be open to the public. Park Board members were invited and encouraged to attend. Members were encouraged to attend the Community Meeting on the Comprehensive Plan that same evening beginning at 6:30 p.m. in the Hopkins Senior Center. Staff explained that for the recreation center, a new Special Events Coordinator and fitness lease for equipment are in the supplemental budget. Staff noted that for the Parks FY18 budget supplemental request included controlled entrance gates for Harrington Park; canopies for DBBI; conversion of all trail lights to LED; repaving of Armstrong Park parking lot on the East side;

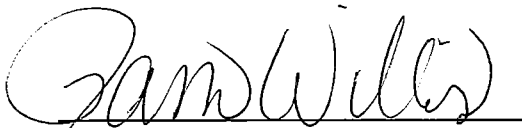
conversion of Armstrong Park tennis court to basketball court; outdoor fitness equipment for Armstrong Park, and Kidsville/splash pad design consultant including Kidsville playground replacement and addition of splash park for Armstrong Park. The Senior Center requested as supplementals a computer training workshop for seniors; building signage; new floors and exterior painting also. The Fieldhouse requested three (3) new positions: full-time Food Service Coordinator; Maintenance Technician and a Marketing Specialist.

- D. **Independence Day Celebration:** Staff noted that Independence Day this year would be similar to last year. This will include five (5) wristbands instead of ten (10) which became available today. The showband is the Tin Man Band. A new pyrotechnics group will handle fireworks – larger shells 5-inches vs. last year’s 4-inch. All of the Board Members will be given VIP parking passes as well as VIP tent privileges too. The passes will be available soon.

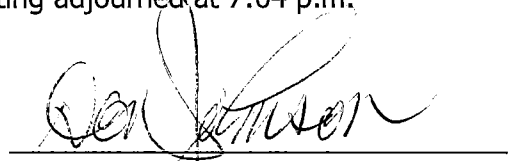
**Item #5 – Discuss the Park Master Plan process and Park Board Rankings:**

Staff asked the members whether they had filled out their park ranking surveys. The members that had completed the surveys turned them into Ms. Willis. Staff explained to the Board that Dunaway Associates and Freese & Nichols, Inc. will meet sometime this week. The plan is still for both plans to go through the approval process with the city council together. A joint meeting with Dunaway Associates and Joe Veracruz, School Board Trustee, will possibly happen at the July Board meeting to discuss how to mend the relationship with the City and the School District. Staff added that they will also be meeting with the School District regarding joint-use agreements for the tennis courts and the gym/tracks sometime this week.

Board member Priest motioned for adjournment. The meeting adjourned at 7:04 p.m.



Pam Willis  
Recording Secretary



Don Johnson  
Chair