



**KEEP DUNCANVILLE BEAUTIFUL
REGULAR MEETING
Council Briefing Room
203 E. Wheatland Road
September 8, 2017**

Board Members Present: Daneshé Bethune, Sylvia Clark, Cindy Copeland, Emily Gwynn, Barbara McComb, Dotti Pennebaker, Margaret Shrum, Liz Smith, Mary Ann Taylor and Vice-Chair Joe Veracruz were present for the meeting.

Board Members Absent: Lee Burton, Chair Bobby Cutler-Hill, Julie Lee, and Dorothy Wolverton.

City Staff Present: Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL) and SWC Jessica Smith were city staff in attendance. Mayor David Green was also in attendance for this meeting.

Vice-Chair Veracruz noted a quorum and called the meeting to order at 8:36 a.m.

1. Public Discussion Period:

No one was in attendance for public discussion.

2. Introduction of new KDB board members.

Vice-Chair Veracruz asked for everyone in attendance to introduce themselves and state their tenure on the board.

3. Consider approval of minutes of the regular meeting held June 2, 2017.

Vice-Chair Veracruz asked if everyone had had time to read over the June 2, 2017 minutes. A motion was made by Board member Clark to accept the minutes as written; a second was made by Board member McComb. A vote was taken with a unanimous approval of 10 for and 0 opposed. Board members Lee Burton, Chair Bobby Cutler-Hill, Julie Lee, and Dorothy Wolverton were absent from the vote.

4. Discuss KDB participation in the National Night Out October 3, 2017.

Vice-Chair Veracruz briefly explained what we do at this event for the benefit of the new board members. SL Hamilton requested that a board member coordinate the participation by the board in this event. Board member Bethune volunteered to do this. At the meeting, Board members Bethune, Clark, McComb, Shrum, Smith, & Vice-Chair Veracruz volunteered to help out with this event. Board member Bethune promised to send out an email requesting help ASAP.

5. Discuss KDB Annual Board Retreat to be held on October 6, 2017.

SL Hamilton asked what the desire of the board was regarding the format of the 2017 Annual Retreat. The board expressed a desire to meet again with the facilitator (Amy Reed) used last year. It was advised that she would be available in November, not October. The board agreed to postpone the 2017 Annual Retreat until November. It was advised that specific availability of Ms. Reed would be worked out and a proposed date provided to the board ASAP.

6. Discuss 2017 Sweep It Out Saturday to be held on October 7, 2017.

SWC Smith stated that she would need volunteers from the board to gather data at the entry to this inaugural event as is the usual at the HHW events or DMWTTTO events hosted by the City of Duncanville. The event is from 8am – 1pm at Armstrong Park.

7. Receive report on the 50th Annual Keep Texas Beautiful Conference held in San Antonio June.

Board member Copeland highlighted some of the sessions she attended and her takeaways from these sessions. She suggested that we look at being a little edgier and to also strategize to get our message out in a way that engages the whole community. SL Hamilton shared about some different sessions he attended and his takeaways. They both reported that they were enthused about KDB's opportunities for the future.

8. Receive Staff and Focus Area Committee Report/Update:

- **Volunteer Hours Tracking Sheet:** SL Hamilton passed around the Volunteer Hours Tracking Sheet requesting Board members to list their volunteer hours for June, July, & August.
- **SL Hamilton Staff Report:** SL Hamilton informed the board that his KTB Annual Board Retreat was delayed due to Hurricane Harvey and that it would be rescheduled.

A motion for adjournment was made by Board member McComb and seconded by Board member Pennebaker. The meeting was adjourned at 9:29 a.m.