



**KEEP DUNCANVILLE BEAUTIFUL
REGULAR MEETING
Council Briefing Room
203 E. Wheatland Road
June 2, 2017**

Board Members Present: Frank Alegria, Daneshé Bethune, Lee Burton, Sylvia Clark, Cindy Copeland, Emily Gwynn, Chair Bobby Cutler Hill, Barbara McComb, Curtis Smith, Vice-Chair Joe Veracruz, and Dorothy Wolverton were present for the meeting.

Board Members Absent: Patti Clemmer, Daniel Flores, Lonnie McKnight, and Dotti Pennebaker.

City Staff Present: Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL) and SWC Jessica Smith were city staff in attendance. Mayor David Green was also in attendance for this meeting.

Chair Cutler-Hill noted a quorum and called the meeting to order at 8:31 a.m.

1. Public Discussion Period:

No one was in attendance for public discussion.

2. Consider Approval of Minutes of the Regular Meeting held on May 5, 2017:

Chair Cutler Hill asked if everyone had had time to read over the May 5, 2017 minutes. A motion was made by Board member Clark to accept the minutes as written; a second was made by Board member McComb. A vote was taken with a unanimous approval of 11 for and 0 opposed. Board members Patti Clemmer, Daniel Flores, Lonnie McKnight, and Dotti Pennebaker were absent from the vote.

3. Identify KDB marketing/social media opportunities and those willing to assist. Discussion with Chad Jackson from the Social Engagement Commission:

With the absence of Mr. Jackson, SL Hamilton started a discussion about KDB's social media presence and possible website. It was mentioned that additional funds were being allocated in the FY18 budget to bolster KDB's social media footprint. Several board members stated that they had ideas how this could be accomplished and were willing to get the ball rolling.

4. Nominate August 2017 Business Beautification Award recipient:

With the absence of Board member Flores, SL Hamilton asked for any nominations for

this award to be emailed to him and stated that he would request approval from the board once the nominee was established.

5. Discuss Keep Texas Waterways Clean Event held on June 10, 2017:

SL Hamilton reminded board members that June 10, 2017 would be the Keep Texas Waterways Clean event at Lakeside Park. SL Hamilton asked for volunteers from the board to help with educational material handouts as well as cleanup. Board members Burton, Copeland, Gwynn, and McComb and Chair Cutler-Hill volunteered for the event.

6. Discuss new board volunteers for Curb Appeal Nominations:

Board member Copeland indicated that she would be willing to take over Vice-Chair Veracruz's District 4 nomination responsibilities. Board member Bethune indicated that she would consider taking over Board member McKnight's District 5 nomination responsibilities.

7. Receive Staff and Focus Area Committee Report/Update:

- **Volunteer Hours Tracking Sheet:** SL Hamilton passed around the Volunteer Hours Tracking Sheet requesting Board members to list their volunteer hours for April and May.
- **SL Hamilton Staff Report:** SL Hamilton informed the board that Board member Copeland and he would be attending the KTB Annual Conference in San Antonio June 12-14, 2017. He also informed the board that he would be starting his official capacity on the KTB Board during this conference and attending a KTB Board retreat in August. He will update the board in September.

A motion for adjournment was made by Board member Burton and seconded by Board member McComb. The meeting was adjourned at 9:27 a.m.