

**DUNCANVILLE NEIGHBORHOOD VITALITY COMMISSION
 REGULAR MEETING
 COUNCIL BRIEFING ROOM, CITY HALL
 203 E. WHEATLAND ROAD
 SEPTEMBER 27, 2017 @ 7:00 P.M.**

A meeting of the Duncanville Neighborhood Vitality Commission was held on Wednesday, September 27, 2017, at 7:00 p.m. with a quorum present to wit:

Brenda O'Brien	Commissioner	Present
Jeff Burton	Commissioner	Absent
Ralo Thompson	Commissioner	Absent
Dr. Michael Miner	Commissioner	Present
Walter J. Rhim	Commissioner	Present
Noah Trapp	Commissioner	Present
Robyn Felder	Commissioner	Absent
Betty Dunn	PIP Coordinator	Guest
Sue Clark	PIP Member	Guest
Bob Talbot	PIP Member	Guest

The meeting convened in the Council Briefing Room and was called to order at 7:03 PM by Brenda O'Brien.

Item No. 1 – Introductions of Neighborhood Vitality Commission Members:

Assistant City Manager Frederiksen started off with the introductions.

Item No. 2 – Consider Nominating and Voting for a President and Vice President:

A motion was made by Commissioner Miner; seconded by Commissioner Rhim to defer nominations until the October 25, 2017 meeting.

Item No. 3 - Approval of Minutes:

A motion was made by Commissioner Miner; seconded by Commissioner Rhim to approve the minutes from the August 23rd Regular Meeting, passing 4-0 in favor.

Item No. 6 – Discuss Property Selections and Planning for Fall 2017 PIP, September 29-30:

Assistant City Manager Frederiksen gave an overview of the application process listing all six applications that were received. Betty Dunn, PIP Coordinator reviewed the four properties that were chosen; the remaining two properties will be contacted and reconsidered. Commissioner Rhim questioned if Code Enforcement Officer Wright made a presentation at the last meeting and if she will continue to make recommendations. Commissioner O'Brien asked about the meeting time and participation of the volunteers. Mrs. Dunn stated all volunteers will meet at 8 a.m. in the First United Methodist Parking lot.

Item No. 7 – Review and amend the PIP application:

Discussion took place on the issues and amount of work of repairs associated with two story homes; the application will reflect single story homes only. An application period was discussed to have applications turned in two months prior to the PIP days in the Fall and Spring.

- September – last Friday and Saturday
- October – first Friday and Saturday
- April – last Friday and Saturday
- May – first Friday and Saturday

Item No. 4 – Discuss Attendance Policy:

Assistant City Manager Frederiksen explained the attendance policy and what is expected.

Item No. 5 – Discuss meeting times and calendar:

Discussion on the upcoming calendar took place. Rescheduling the November meeting to November 15th and cancellation of the December meeting.

Item No. 8 – Reports regarding City of Duncanville Comprehensive Planning Committee:

Assistant City Manager Frederiksen gave a brief overview of the Comprehensive Plan to the committee and will provide a full briefing at the meeting in October.

Item No. 9 – Visitations to other Boards and Commissions:

Discussion took place to keep the item on future agendas; the commission agreed to keep.

Item No. 10 – Receive Staff Reports :

Discussion took place on the community efforts by the Code Enforcement department.

Item No. 11 – Receive Public Comments:

No one commented.

Being no further business, the meeting was adjourned at 8:27 PM.



Paul Frederiksen, Assistant City Manager



Brenda O'Brien, President