



**Keep Duncanville Beautiful Board
Regular Meeting
Duncanville City Hall Briefing Room
203 E. Wheatland Road
Friday, September 8, 2017 @ 8:30 A.M.**

Item No. AGENDA

Explanation

1. Public discussion period.
2. Introduction of new KDB board members.
3. Consider approval of minutes of the regular meeting held June 2, 2017.
4. Discuss KDB participation in the National Night Out October 3, 2017.
5. Discuss KDB Annual Board Retreat to be held on October 6, 2017.
6. Discuss 2017 Sweep It Out Saturday to be held on October 7, 2017.
7. Receive report on the 50th Annual Keep Texas Beautiful Conference held in San Antonio June.
8. Receive staff report/updates:
 - Volunteer Hours Tracking Sheet
 - SL Hamilton Staff Report

Agenda Posted Friday, September 1, 2017 by 5:00 P.M.

Timothy Hamilton, Staff Liaison

Keep Duncanville Beautiful

2017 Event Calendar

January 2017	February 2017	March 2017
02 New Year's Day (Closed) 06 KDB January Meeting KDB Business Beautification Award (BBA) – due to Board 14 Litter Survey @ 9 a.m. 16 MLK Observance (Closed) 17 BBA – City Council Approval	03 KDB February Meeting *Spring Curb Appeal* Nominations due to Pam <hr/> *District 1 – Lee Burton *District 2 – Patti Clemmer *District 3 – Barbara McComb *District 4 – Joe Veracruz *District 5 – Lonnie McKnight *BBA – Daniel Flores	07 Spring Curb Appeal City Council Recognition 10 KDB March Meeting 11 Annual Garden Workshop 25 Household Hazardous Waste
April 2017	May 2017	June 2017
07 KDB April Meeting May Business Beautification Award (BBA) – due to Board 08 Don't Mess with Texas Trash-off 14 Good Friday (Closed) 18 BBA – City Council Approval 22 Earth Day	02 BBA – City Council Recognition 05 KDB May Meeting 05 *Summer Curb Appeal* Nominations due to Pam 29 Memorial Day (Closed/Monday)	02 KDB June Meeting 06 Summer Curb Appeal City Council Recognition 10 Keep Texas Waterways Clean 12-14 KTB's 50th Annual Conference in San Antonio, Texas
July 2017	August 2017	September 2017
04 Independence Day (Closed) 07 August Business Beautification Award (BBA) – due to Board 18 BBA – City Council Approval	01 BBA – City Council Recognition 04 *Fall Curb Appeal* Nominations due to Pam	04 Labor Day (Closed) 05 Fall Curb Appeal City Council Recognition 08 KDB September Meeting
October 2017	November 2017	December 2017
03 National Night Out 06 KDB Annual Retreat November Business Beautification Nominations – due to Board 07 Sweep It Out Saturday	03 BBA – City Council Recognition 03 KDB November Meeting *Winter Curb Appeal* Nominations due to Pam 03 Arbor Day Celebration 06 Toy/Coat Recycling Begin 23 Thanksgiving (Closed) 24 Friday After Thanksgiving	01 KDB December Meeting 01 Duncanville Christmas Parade 05 Winter Curb Appeal City Council Recognition 08 Toy/Coat Recycling Last Pickup

Month - Complete



**KEEP DUNCANVILLE BEAUTIFUL
REGULAR MEETING
Council Briefing Room
203 E. Wheatland Road
June 2, 2017**

Board Members Present: Frank Alegria, Daneshé Bethune, Lee Burton, Sylvia Clark, Cindy Copeland, Emily Gwynn, Chair Bobby Cutler Hill, Barbara McComb, Curtis Smith, Vice-Chair Joe Veracruz, and Dorothy Wolverton were present for the meeting.

Board Members Absent: Patti Clemmer, Daniel Flores, Lonnie McKnight, and Dotti Pennebaker.

City Staff Present: Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL) and SWC Jessica Smith were city staff in attendance. Mayor David Green was also in attendance for this meeting.

Chair Cutler-Hill noted a quorum and called the meeting to order at 8:31 a.m.

1. Public Discussion Period:

No one was in attendance for public discussion.

2. Consider Approval of Minutes of the Regular Meeting held on May 5, 2017:

Chair Cutler Hill asked if everyone had had time to read over the May 5, 2017 minutes. A motion was made by Board member Clark to accept the minutes as written; a second was made by Board member McComb. A vote was taken with a unanimous approval of 11 for and 0 opposed. Board members Patti Clemmer, Daniel Flores, Lonnie McKnight, and Dotti Pennebaker were absent from the vote.

3. Identify KDB marketing/social media opportunities and those willing to assist. Discussion with Chad Jackson from the Social Engagement Commission:

With the absence of Mr. Jackson, SL Hamilton started a discussion about KDB's social media presence and possible website. It was mentioned that additional funds were being allocated in the FY18 budget to bolster KDB's social media footprint. Several board members stated that they had ideas how this could be accomplished and were willing to get the ball rolling.

4. Nominate August 2017 Business Beautification Award recipient:

With the absence of Board member Flores, SL Hamilton asked for any nominations for

this award to be emailed to him and stated that he would request approval from the board once the nominee was established.

5. Discuss Keep Texas Waterways Clean Event held on June 10, 2017:

SL Hamilton reminded board members that June 10, 2017 would be the Keep Texas Waterways Clean event at Lakeside Park. SL Hamilton asked for volunteers from the board to help with educational material handouts as well as cleanup. Board members Burton, Copeland, Gwynn, and McComb and Chair Cutler-Hill volunteered for the event.

6. Discuss new board volunteers for Curb Appeal Nominations:

Board member Copeland indicated that she would be willing to take over Vice-Chair Veracruz's District 4 nomination responsibilities. Board member Bethune indicated that she would consider taking over Board member McKnight's District 5 nomination responsibilities.

7. Receive Staff and Focus Area Committee Report/Update:

- **Volunteer Hours Tracking Sheet:** SL Hamilton passed around the Volunteer Hours Tracking Sheet requesting Board members to list their volunteer hours for April and May.
- **SL Hamilton Staff Report:** SL Hamilton informed the board that Board member Copeland and he would be attending the KTB Annual Conference in San Antonio June 12-14, 2017. He also informed the board that he would be starting his official capacity on the KTB Board during this conference and attending a KTB Board retreat in August. He will update the board in September.

A motion for adjournment was made by Board member Burton and seconded by Board member McComb. The meeting was adjourned at 9:27 a.m.

KDB Board Member and Volunteer Hours													
2017 Calendar Year													
Month	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Totals
Alegria, Frank	2	3	7	4	5								21
Bethune, Daneshé	5	2	7	2	1								17
Burton, Lee	3	4	8	7	4								26
Clark, Sylvia	3.5	1	4	6	2								16.5
Clemmer, Patricia	2	2	6	8									18
Copeland, Cindy	1	2	8	2	3								16
Cutler-Hill, Bobby	6	2	6	5	4								23
Flores, Daniel			3										3
Gwynn, Emily	9.5	4	10	0	4								27.5
McComb, Barbara	5	7	7	10	5								34
McKnight, Lonnie		3	4										7
Pennebaker, Dotti			4	3									7
Smith, Curtis				3	4								9
Veracruz, Joe	12	6	6	8	6								38
Wolverton, Dorothy	1												1
Recycle Man													0
Rudy the Reindeer													0
Other Volunteers													0
TOTAL 2017	50	36	80	58	38	0	0	0	0	0	0	0	264
Grand Total - 2017	264												