



City of Duncanville

TO: Mayor and City Council
 FROM: Kevin Hugman, City Manager
 DATE: September 8, 2017
 SUBJECT: Weekly Update

Sales Tax Collections -- sales tax collections for July sales (September payment) show an increase of 5.5% over the same period last year, and an overall increase year-to-date over last year.

COMPTROLLER OF PUBLIC ACCOUNTS					
CITY SALES AND USE TAX COMPARISON					
FY17 versus FY16					
	FY17 Payments	FY16 Payments	Increase (Decrease)	% Change	YTD %
OCTOBER	\$ 757,765.62	\$ 721,982.98	\$ 35,782.64	4.96%	4.96%
NOVEMBER	\$ 734,156.60	\$ 645,741.90	\$ 88,414.70	13.69%	9.08%
DECEMBER	\$ 954,232.76	\$ 837,014.12	\$ 117,218.64	14.00%	10.95%
JANUARY	\$ 729,618.81	\$ 664,706.00	\$ 64,912.81	9.77%	10.68%
FEBRUARY	\$ 728,094.64	\$ 697,129.34	\$ 30,965.30	4.44%	9.46%
MARCH	\$ 1,051,996.14	\$ 1,082,340.79	\$ (30,344.65)	-2.80%	6.60%
APRIL	\$ 758,411.66	\$ 641,173.44	\$ 117,238.22	18.28%	8.02%
MAY	\$ 913,708.88	\$ 715,881.24	\$ 197,827.64	27.63%	10.36%
JUNE	\$ 810,341.53	\$ 919,568.02	\$ (109,226.49)	-11.88%	7.40%
JULY	\$ 776,192.36	\$ 735,738.50	\$ 40,453.86	5.50%	7.22%
AUGUST	\$ -	\$ 756,551.61			
SEPTEMBER	\$ -	\$ 890,954.00			
Total	\$ 8,214,519.00	\$ 9,308,781.94	553,242.67		7.22%
City Portion	\$ 4,107,259.50	\$ 4,654,390.97			
Property Tax Relief	\$ 2,053,629.75	\$ 2,327,195.49			
Total Gen Fund	\$ 6,160,889.25	\$ 6,981,586.46			
4B	\$ 2,053,629.75	\$ 2,327,195.49			

Police Department – Chief Robert Brown recently participated in a community policing forum that was taped by the Dr. Phil show. Here is a link to that segment:

<https://www.drphil.com/videos/how-city-leaders-police-and-members-of-a-dallas-community-are-working-together-to-create-trust-and-unity/>

We are also putting this on the city website and will send out via social media.

Fire Department – The Department has not had any major fires or EMS incidents in Duncanville this week.

Regional Emergency Management Coordinator Tonya Hunter continues in her role as an EOC Manager at the Dallas Mega Shelter (Kay Bailey Hutchinson Dallas Convention Center).

The 4-man engine crew returned to Duncanville on Wednesday evening, September 6. They were deployed from August 28 through September 6, spending most of their time assisting in rescues and emergency responses in Bridge City, TX. Battalion Chief Rob Hancock has been in the Port Arthur Emergency Operations Center (EOC) since Tuesday, September 5. He has been assisting TEMAT (Texas Emergency Management Assistance Team) with demobilization of apparatus, reallocating resources and general EOC duties. He has had several specific assignments. The last two days he has been the Port Arthur EOC Liaison Officer for the Command Staff. He is expected to be demobilized Monday, September 11. The experience gained during this disaster by our engine crew and Battalion Chief Hancock will serve the city of Duncanville very well in the future should a disaster occur here or in a neighboring city. We greatly appreciate their work and the goodwill they have generated on behalf of the city of Duncanville in South Texas!

Public Works – Water usage was 31.684 MG last week, down from 33.219 MG the prior week. The daily peak water demand occurred on Saturday, September 2, when 5.126 MG was used. There was 0.17 inches of precipitation last week.

All mosquito trap results received from Dallas County were negative for West Nile virus.

The Planning and Zoning Commission will hold their regularly scheduled meeting on Monday, September 11, 2017 at 7:00p in the Briefing Room, City Hall. The agenda consists of a Specific Use Permit for a salon and cosmetology school at 928 S. Cedar Ridge Drive.

Street crews continue installation of a permeable paving system on Bow Creek Drive to help prevent right-of-way runoff from eroding the rear yards of neighboring residents. The project includes constructing new curb, excavating, and installing rock below permeable pavers to be installed at the surface. The project is anticipated to be completed by the end of September.

The Street Division has also begun installing formwork for the parking lot extension at City Hall. The new section of the parking lot will be complete and available for use prior to the “2017 Smokin’ Blues & BBQ Festival” on October 13-14.

TXDOT has approved a portion of the City of Duncanville/City of Cedar Hill’s proposed landscape improvement projects for Highway 67 for Green Ribbon Landscape grant funds. The grant award amount for construction of landscape improvements at Highway 67 is \$486,000. Acceptance of the grant is subject to City Council consideration and approval of an Advanced Funding Agreement with TxDOT. Duncanville and Cedar Hill will meet next week with its landscape architect, Pacheco Koch, and TxDOT to discuss next steps, opportunities for additional funding, etc.

Construction Update:

- Ken-Do Contracting, L.P., was onsite this week completing construction punch list items for the FY2016 Sidewalk Improvements project. A few items remain.
- The contractor completed the final water pipeline tie-in on the FY17 Water/Wastewater Improvements project at Lodema Lane and Frank Keasler. City staff will schedule a final walkthrough with the contractor next week and develop a punch list of construction work not conforming to contract specifications that the contractor must complete prior to final payment.

Library – The library completed its materials inventory (which was begun in January of this year) on Wednesday, September 6. Utilizing various lost/missing reports, library staff surveyed the entire library collection to locate or verify the status of all items. Initial reports indicated around 750 items were unaccounted for in the collection. Upon completion, it was verified that only 250 items were actually lost or missing. This equates to 0.25% of the 100,000-item collection. Library staff members Lois Basinger, Carole Fennig, and Vickie Glass were responsible for the entire project and did an excellent and thorough job!

Fall Library programs will begin on September 9. This will include weekly Preschool, Nursery Rhyme, and Spanish Storytimes; monthly Manga, LEGO, STEAM, and Tail Waggin’ Tutors programs. A full schedule with dates and times for all programs can be found on the library website.

Parks and Recreation –

Parks – Following the holiday weekend, vandalism was discovered at the Lakeside Park restroom where a stainless-steel partition and soap dispenser were ripped off the wall. It will be repaired as soon as possible.

The contractor has made significant progress in installing the pipe and cable at Harrington Park. We expect the project to be substantially complete by the end of next week.

The roof was replaced at the restroom building at Alexander Park.

Recreation – the gym floors at the recreation center were deep cleaned following a very busy summer season. They look much better!

Senior Center – the new coffee bar has been installed and is only lacking the tile backsplash and paint touch-up which will be completed in the next couple of weeks. Thanks to Gale Sliger and Dr. Dotson for their interior design assistance!



The new lobby furniture is expected to arrive soon.

Economic Development – ED staff is providing support and working on the following projects:

- Attended a Commercial Real Estate & Developer Expo in Dallas to promote Duncanville opportunities.
- Assisting the Tortilla Factory (Sabor's) with potential expansion plans.
- Working with a national hardware company looking at the Dallas area to open a location.
- Received and reviewed three leads from the State, but Duncanville does not have the available property or buildings needed.

DCEDC will hold their regular scheduled meeting on September 14, 2017, at 6:30p in the City Council Briefing Room.

Certificate of Occupancy (CO) Permits Issued

- Spine & Well; 402 W. Wheatland Rd. Ste. # A & B Bldg. 140 (Chiropractic Office)
- M & R Classic Customs; 1111 Explorer St. Ste. # B-C (Body Shop)
- Tesoros Boutique; 215 W Camp Wisdom Rd. Ste. # 2 (Retail Boutique & Consignment)
- U Salon De'; 107 N Cedar Ridge Dr. Ste. # 122 (Hair Salon)
- Smokey D's BBQ and Catering; 215 W Camp Wisdom Rd. Ste. # 3 (Restaurant)

Certificate of Occupancy (CO) Applications Received

- Duncanville Automotive Services; 107 Carder St. (Mechanic Shop & Internet Car Sales)

Public Information – News coverage for this week:

Free Educational Citizen Civil Academy In Duncanville

Link: <http://www.focusdailynews.com/2017/09/01/free-educational-citizens-civil-academy-duncanville/>

Source: The Focus Daily News

Date: September 1, 2017

Duncanville's Smokin' Blues and BBQ Festival

Link: <http://bestsouthwestguide.com/duncanville/390-events-duncanville/6837-duncanville-s-smokin-blues-and-bbq-festival>

Source: Best Southwest Guide

Date: September 6, 2017