



## PROPERTY IMPROVEMENT PROGRAM

# PIP



A partnership between the Duncanville Neighborhood Vitality Commission and First United Methodist Church Duncanville.

### Purpose:

**To repair the exterior of homes and yards of Duncanville homeowners who cannot make these repairs themselves because of life circumstances.**

PIP provides no cost home repairs to homeowners needing assistance based on the following guidelines:

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- Resident of Duncanville;
- Owns their own home (not renting; does not own any other properties). The home must appear in the applicant's name on the Dallas County tax rolls;
- Repairs must fall in "NEED" rather than "WANT" category. In other words, "needed" repairs are those that are essential to provide a safe living environment or to comply with property maintenance standards, whereas "wants" are repairs that are desired more in terms of niceties;
- Assistance is limited to exterior repairs, fences, trees, shrubs, patios or porches;
- Work cannot be done above the 1<sup>st</sup> story; and
- Projects will be selected based on a combination of need (physical or financial inability), work requested, and level of improvement to neighborhood.





# HOMEOWNER APPLICATION PAGE 2

Do you own the home \_\_\_\_\_ If no, who? \_\_\_\_\_ Relationship \_\_\_\_\_

Do you have a mortgage on your home?  Yes  No

Is your home a:      1 story              1½ story              2 story              2½ story              Mobile Home

How long have you lived in your house? \_\_\_\_\_ Year Built \_\_\_\_\_ Square Feet \_\_\_\_\_

Please describe the repairs that you need to make your home compliant with property standards. PIP will consider all types of repairs, but a final decision is at their discretion, depending on time, financial resources, and the availability of volunteers with the required skills. Please be specific as possible and/or attach any additional documentation as needed to describe repairs.

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***Although PIP strives to help all those in need, due to the limitations of resources, funding, and project volunteers, not all applicants will be selected for assistance. PIP selects and prioritizes projects based on the individual needs of the applicant and economic resources of the applicant.***

***PIP Projects are typically undertaken on a Friday/Saturday in spring, and again in the fall.***

## HOMEOWNER AGREEMENT (Please read!)

I hereby certify that I do not plan or intend to sell my home within the next **two years**. I confirm that, except conditions which may be described in this application, my home and the surrounding area is a safe place for volunteers. If requested, I agree to provide financial records to verify the need listed in this application and ownership of property. I also understand that, because this is a volunteer organization dependent on donated services and funds, PIP reserves the right to revoke any acceptance of a home into its program for any reason at any time. I agree to provide reasonable access to my property if requested, for PIP to perform an adequate assessment of work to be performed.

I give PIP permission to reprint pictures/video of myself and/or my home for its promotional literature.

I understand that the people who may work on my home are unpaid volunteers; that few (if any) of these volunteers are skilled in the building trades; and that PIP MAKES NO WARRANTIES OR REPRESENTATIONS, EXPRESSED OR IMPLIED, ABOUT ANY OF THE MATERIALS USED OR WORK DONE BY ANYONE ON MY HOUSE; and thereby release PIP, and all associated with it, from any and all liability arising from negligence for any personal injury or property damage arising out of or relating to the work done on my house. I understand any renovations pertaining to the property will only take place below the 2<sup>nd</sup> floor (if applicable) or on the grounds of the subject property.

**BY SIGNING THIS DOCUMENT, I/WE HEREBY CONFIRM THAT ALL INFORMATION IN THIS APPLICATION IS CORRECT, AND THAT I/WE UNDERSTAND AND AGREE TO THE STATED TERMS AND CONDITIONS.**

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date

***Return completed application to:***

***City of Duncanville - City Hall***

***Kristin Downs – 972-780-5069***

***203 E Wheatland Road Duncanville, TX 75116***