



City of Duncanville

**SENIOR ADVOCACY COMMISSION BOARD MEETING
SEPTEMBER 14, 2017
SENIOR CENTER NORTHSIDE ROOM
206 JAMES COLLINS BLVD.
REGULAR MEETING – 7:00 P.M.**

AGENDA

ITEM NO.	EXPLANATION
1.	PUBLIC DISCUSSION PERIOD.
2.	DISCUSS AND APPROVE MINUTES.
3.	INTRODUCTION MEET & GREET NEW COMMISSION MEMBERS.
4.	DISCUSS SENIOR ADVOCACY COMMISSION HANDOUT.
5.	ADJOURN REGULAR MEETING.

POSTED: Friday 8-25-17 DATE 5 p.m. TIME
Pam Willis
PAM WILLIS, BOARD SECRETARY

The City of Duncanville does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. If you have a request for services that will make this program accessible to you, please contact the City of Duncanville at least 72 hours in advance at 780-5006. (TDD access 1-800-RELAY-TX.)



City of Duncanville

MEMORANDUM

TO: All Senior Advocacy Commission Members

FROM: Rashidah Madyun, Senior Center Supervisor

DATE: August 22, 2017

SUBJECT: **Senior Advocacy Commission Meeting
Thursday, September 14, 2017
Regular Meeting: 7:00 p.m.
Senior Center Northside Room**

1. **PUBLIC DISCUSSION PERIOD:**
This time is available for those individuals who have signed-in and wish to address the senior Advocacy Commission. We will follow our "Public Discussion Guidelines" during this agenda time.
2. **DISCUSSION AND CONSIDER APPROVAL OF MINUTES:**
Discussion held regarding the minutes from the June 19, 2017 meeting.
Following discussion, the Commission will consider approval of the minutes.
3. **INTRODUCTION MEET & GREET NEW COMMISSION MEMBERS:**
Introduction to new Senior Advocacy Commission Members.
4. **DISCUSSION ON SENIOR ADVOCACY COMMISSION HANDOUT:**
Discussion held on Senior Advocacy Commission handout.
5. **ADJOURN REGULAR MEETING:**



MINUTES

DUNCANVILLE SENIOR ADVOCACY COMMISSION MEETING – JUNE 19, 2017
NORTHSIDE ROOM OF THE D.L. HOPKINS JR., SENIOR CENTER

MEMBERS PRESENT:

Elaine Bell
Robert (Biff) Belew
Dominique Dor
Kim Malone (Vice-Chair)
Alice Yoder

MEMBERS ABSENT:

Kenneth (Kenny) Bradford (Chair)

STAFF: Rashidah Madyun, Staff Liaison and Senior Center Supervisor and Pam Willis, Recording Secretary, were staff present.

Vice Chair Malone noted there was a quorum present and called the meeting to order at 7:02 p.m.

Item #1 – Public Discussion Period:

No one was present to speak during the public discussion period.

Item #2 – Discuss and Consider Approval of Minutes:

Vice-Chair Malone asked if everyone had read over the minutes from the May 4, 2017 meeting. Everyone had. A motion to accept minutes as written was made by Commission member Bell; a second motion was given by Commission member Belew. A vote was taken with 5 in favor and 0 opposed. Chair Bradford was not in attendance for the vote.

Item #3 – Discuss Brainstorming Ideas:

Vice-Chair Malone began discussion by asking what direction the center should go. Many programs were suggested for example adding a cooking class; defensive driving; ceramics or other arts and crafts, or adding a Zumba Gold class for Monday evenings. This would also coincide with "Swing Out" dance held on Monday evenings. A title of "Monday Night Main Street Mania" was suggested.

Item #4 – Discuss Future Meeting Date(s):

The Commission suggested that another Monday night meeting would be better. July 17th was chosen and they would meet in the craft room.

Item #5 – Adjourn Regular Meeting:

A motion was made by Commission member Bell to adjourn the meeting. A second was given by Commission member Yoder. The meeting was adjourned at 8:36 pm.

Pam Willis
Recording Secretary

Kim Malone
Vice-Chair

DUNCANVILLE

The Perfect Blend of Family, Community & Business

Senior Advocacy Commission

The Right Choice

Senior Advocacy Commission

Am I the Right Choice for the
Senior Advocacy Commission?

Am I the right choice for the Senior Advocacy Commission?

- Are you willing to...
 - Attend the Senior Advocacy Commission meetings regularly?
 - Inform the Secretary or Staff Liaison when you are unable to make a meeting to ensure a quorum is met?
 - Assist the Staff Liaison with the development of programs and activities?
 - Assist the Staff Liaison with improving and increasing activities and programs offered?

Am I the right choice for the Senior Advocacy Commission?

- Are you willing to... (continued)
 - Ask for feedback from center participants and senior citizens within the community to take the feedback into consideration when making decisions?
 - Convey participants/citizens concerns and questions to the Staff Liaison?
 - Help ensure activities are carried out as planned on the activity calendar?

Am I the right choice for the Senior Advocacy Commission?

- And, most importantly, are you willing to...
 - Attend events within the community, center activities, or other special events when available that may include evenings or weekends?
 - Act as a community liaison, representing the center in a positive manner?

Senior Advocacy Commission

Mission Statement

- ***“Providing opportunities for older adults to continue being active and vital participants in their community.”***

Senior Advocacy Mission Statement

- To provide Duncanville residents with a community that promotes vital aging and life satisfaction through meaningful active social engagement and civic participation.

Conducting an Effective Meeting

- Establish a clear purpose
- Work from a written agenda
- Address each agenda item by:
 - Describing the situation
 - Proposing and listing possible solutions
 - Discussing and evaluating the solution options
 - Making a decision – by vote or consensus
 - Deciding on actions needed, who will take responsibility, and the timeline for completion
 - Carrying out the plan under proper guidance and support
- Start and end on time
- Prepare and distribute minutes ASAP