

**DUNCANVILLE NEIGHBORHOOD VITALITY COMMISSION
 REGULAR MEETING
 COUNCIL BRIEFING ROOM, CITY HALL
 203 E. WHEATLAND ROAD
 JULY 26, 2017 @ 7:00 P.M.**

A meeting of the Duncanville Neighborhood Vitality Commission was held on Wednesday, July 26, 2017, at 7:00 p.m. with a quorum present to wit:

Brenda O'Brien	Commissioner	Present
Jeff Burton	Commissioner	Absent
Ralo Thompson	Commissioner	Present
Dr. Michael Miner	Commissioner	Absent
Walter J. Rhim	Commissioner	Present
Betty Dunn	PIP Coordinator	Guest
Sue Clark	PIP Member	Guest
Bob Talbot	PIP Member	Guest

The meeting convened in the Council Briefing Room and was called to order at 7:01 PM by President O'Brien.

Item No. 1 - Approval of Minutes:

A motion was made by Commissioner Thompson; seconded by Commissioner Rhim to approve the minutes from the June 28th Regular Meeting, passing 3-0 in favor.

Item No. 2 - Reports regarding City of Duncanville Comprehensive Planning Committee:

City Manager Kevin Hugman updated the committee on the Comprehensive Plan Steering Committee meeting. Discussion and general comments by the Steering Committee and the Planning and Zoning Committee were made on the draft. The draft will be made available to the public in early August, with approval from the Planning and Zoning Committee in late August. City Council will review the Comprehensive Plan in September.

Item No. 3 - Visitations to other Boards and Commissions:

No visitations to other Boards and Commissions occurred.

Item No. 4 – Discuss and Approve PIP Application:

President Brenda O'Brien reviewed the application with everyone present. Discussion on whether the applicant should state their date of birth was brought up, with the committee members deciding to add "optional" to the application. Commissioner Thompson stated questions pertaining to marital and employment status will help with the decision making process as well as providing more statistical information on has been assisted. Suggestion of adding "number of children living in home" and moving the questions of disability above the explanation block was suggested in order to group with the other questions being asked.

President O'Brien also stated these questions will help with the decision making process and determining if accessible accommodations will need to be considered. President O'Brien asked if the applicants needed to state their mortgage payments, the committee decided to leave this as a yes or no check box.

Additional changes made to the application:

- Year Purchased Home to "How long have you lived in your house?"
- Deleting the statement certifying the home owner has insurance.
- Deleting the Home Owner Participation and Safety Agreement.

City Manager Hugman informed the committee the revised changes to the application will be made. Each member will receive the revised application and the application will be made available to the public on the City of Duncanville's website.

Item No. 5 – Discuss Property Selections for Fall 2017 PIP:

President Brenda O'Brien reported on Mr. Franco, who was assisted by PIP in the spring. Mr. Franco is legally blind and PIP built a deck for his home. Betty Dunn's husband Waymond has stayed in touch with him. His wife had just passed away when the PIP project was done. Mr. Franco was able to visit First United Methodist Church in Duncanville to play guitar and also thanked everyone for their help.

President O'Brien requested Code Enforcement make contact with the properties listed to see if they are interested in the PIP program and provide them with an application. Commissioner Walter Rhim also suggested using Citizens on Patrol to assist Code Enforcement and to look at possible PIP projects for the future.

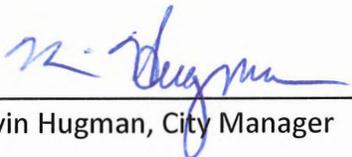
Item No. 6 – Receive Commission and Staff requests and reports:

City Manager Hugman reported on Resolution 2017- 052 establishing the Neighborhood Vitality Commission as a regular board with the City Council making appointments at the August 15th meeting. Also reported was the recommendation for the sign topper project being included in the FY18 Innovation Fund budget.

Item No. 7 – Receive Public Comments:

No one commented.

Being no further business, the meeting was adjourned at 8:35 PM.



Kevin Hugman, City Manager



Brenda O'Brien, President