

**DUNCANVILLE NEIGHBORHOOD VITALITY COMMISSION
REGULAR MEETING
COUNCIL BRIEFING ROOM, CITY HALL
203 E. WHEATLAND ROAD
JUNE 28, 2017 @ 7:00 P.M.**

A meeting of the Duncanville Neighborhood Vitality Commission was held on Wednesday, June 28, 2017, at 7:00 p.m. with a quorum present to wit:

Brenda O'Brien	Commissioner	Present/Arrived 7:07pm
Jeff Burton	Commissioner	Present
Ralo Thompson	Commissioner	Present
Dr. Michael Miner	Commissioner	Present
Walter J. Rhim	Commissioner	Present
Betty Dunn	PIP Coordinator	Guest
Sue Clark	PIP Member	Guest
Bob Talbot	PIP Member	Guest

The meeting convened in the Council Briefing Room and was called to order at 7:00 PM by Vice President Thompson.

Item No. 1 - Approval of Minutes:

A motion was made by Commissioner Miner; seconded by Commissioner Rhim to approve the minutes from the May 24th Regular Meeting, passing 3-0 in favor.

Item No. 2 - Reports regarding City of Duncanville Comprehensive Planning Committee:

Commissioner Ralo Thompson reported on the presentations made at the Comprehensive Plan Town Hall Meeting. A draft of the Comprehensive Plan will be sent to the Steering Committee with their next meeting scheduled for July 11, 2017 at 7:00PM. Commissioner Thompson stressed the Comprehensive Plan is flexible and long range.

[President Brenda O'Brien arrived at 7:07pm]

Item No. 4 – Discuss Draft PIP Application:

City Manager Hugman discussed the PIP draft application with the commission and the guests that attended the meeting. President Brenda O'Brien suggested clarifying the wording regarding "no multi-story houses will be considered", since work could be done on fences, yard or first-floor level exterior." The commission decided to change the wording to "work can't be done above the first story.

Ms. Dunn passed out a list of possible projects to be considered for the next PIP days:
(attached)

1626 Shannon – this property has also been recommended by Code Enforcement.

1622 Shannon – next door to 1626 Shannon, the fence is in terrible shape.
506 Shelly Court – around the corner from 1622 Shannon.
418 E. Mona – needs painting.
303 Harmon – fence and carport in bad shape.
221 Moore – the fence is about to fall down.

The next PIP project will be the last weekend in September; the selections will need to be made at the meeting on August 23, 2017. Commissioner Jeff Burton suggested the next PIP properties should be the three properties that are located in close proximity of each other. At the end of the renovation, he suggested celebrating with a block party, using the new block party trailer provided by the Parks and Rec Department. In talking with other businesses around town about the PIP program President O'Brien stated they have shown interest in donating to help.

Item No. 3 - Visitations to other Boards and Commissions:

No visitations to other Boards and Commissions occurred.

Item No. 5 – Discuss Establishment of Neighborhood Vitality Commission as continuing board:

The City Manager discussed the proposed Resolution to establish the Neighborhood Vitality Commission as a permanent commission. Commissioner Miner asked how the Council selects members and how staggered terms would work. City Manager Hugman explained the staggered terms and that the City Council will interview and appoint all members to the committees.

Item No. 6 – Receive Commission and Staff requests and reports:

Commissioner Miner suggested the Neighborhood Vitality Commission should spend some time discussing what projects they should take on this next coming year. City Manager Hugman also reported on the hiring of an Assistant City Manager and a Director of Public Works.

Item No. 7 – Receive Public Comments:

No one commented.

Being no further business, the meeting was adjourned at 8:02 PM.



Kevin Hugman, City Manager



Brenda O'Brien, President