

**DUNCANVILLE NEIGHBORHOOD VITALITY COMMISSION  
REGULAR MEETING  
COUNCIL BRIEFING ROOM, CITY HALL  
203 E. WHEATLAND ROAD  
APRIL 26, 2017 @ 7:00 P.M.**

A meeting of the Duncanville Neighborhood Vitality Commission was held on Wednesday, April 26, 2017, at 7:00 p.m. with a quorum present to wit:

Brenda O'Brien	Commissioner	Absent
Jeff Burton	Commissioner	Present
Ralo Thompson	Commissioner	Present
Dr. Michael Miner	Commissioner	Present
Walter J. Rhim	Commissioner	Present
Betty Dunn	PIP Coordinator	Guest

The meeting convened in the Council Briefing Room and was called to order at 7:00 PM by Commissioner Dr. Michael Miner.

**Item No. 1 - Approval of Minutes:**

A motion was made by Commissioner Burton; seconded by Commissioner Rhim to approve the minutes from the March 22nd Regular Meeting, passing 4-0 in favor.

**Item No. 2 - Reports regarding City of Duncanville Comprehensive Planning Committee:**

Commissioner Thompson provided an update on the development of the Comprehensive Plan. Commissioner Thompson indicated that no actions on the part of the Neighborhood Vitality Commission are required at this time. The consultant hired by the City to prepare the Comprehensive Plan, Freese and Nichols, recently presented information regarding a future Land Use Plan which included the identification of several opportunity areas within the city for development and redevelopment. The presentation also included information regarding transportation improvements, complete streets, bicycle lanes, landscape improvements, hardscape improvements. There was much discussion during the Comprehensive Plan meeting regarding Daniel Dale Road and a strong argument made to keep Daniel Dale the same. It was noted that the Big Stone Gap industrial district does not appear to be designed for big trucks as there is a lack of quick access to major highways.

Commissioners Thompson and Burton prefer a Main Street Rail Station. Commissioners asked staff to verify northern boundary of the Downtown District.

**Item No. 3 - Visitations to other Boards and Commissions:**

No visitations to other Boards and Commissions occurred since the last Commission meeting.

**Item No. 4 - PIP Days:**

Mrs. Betty Dunn, PIP Coordinator, First United Methodist Church (FUMC), was in attendance at the Neighborhood Vitality Commission Meeting. Mrs. Dunn informed the Commission of the PIP Committee's readiness for the improvement efforts which are scheduled to occur on April 28 and 29, 2017 with May 5 and 6, 2017 as back-up days. Following is a list of the properties to be improved:

1. 207 East Little Street
2. 358 West Vinyard Street
3. 1122 Stanwyck Avenue

The volunteers are preparing the houses for commencement of the upgrades. For example, houses located at 358 W. Vineyard and 207 Little St. were power washed in preparation for exterior painting.

The First United Methodist Church has achieved 501(C) 3 non-profit status and has received cash donations from Sew Euro-drive and the Chapter Theta Pi of Epsilon Sigma Alpha Sorority for the upcoming PIP projects. Mrs. Dunn indicated that the First United Methodist Church can begin using the funds once it obtains insurance later this year.

The Duncanville Chamber of Commerce is coordinating with Sonic and Subway to provide donation of food for the volunteers.

Commissioners are glad to see the churches working together to improve homes in the community.

**Item No. 5 – Commission and Staff Requests**

**Rental Property Registration Program:**

The Commissioners asked that the agenda for the next meeting include an update regarding the Rental Registration Program. The Commission would like staff to soon bring a recommendation to Council regarding the implementation of a new Rental Registration Program.

**Sign Toppers:**

The Commissioners asked to further discuss implementation of a Sign toppers program during the next Neighborhood Vitality Commission meeting. This is a follow-up to discussion during the March 2017 meeting.

**Upcoming Town Hall Meeting:**

Commissioner Minor talked about the Neighborhood Commission hosting a Town Hall meeting for the neighborhoods as a means of information sharing and as a way to connect communities. Preferably the Mayor, Council and City Staff would participate in the meeting. A Town Hall

meeting would be a good time to talk about sign toppers, neighborhood codes, rental house registration, community event and foster enthusiasm for various communities within Duncanville. It was noted that some of the recent Town Hall Meetings have been well attended.

**Need to Educate Community Regarding Code Standards:**

Commission Rhim said new homeowners to the area need information regarding the City's property code standards because enforcement helps, but they can't do everything. With more people moving into Duncanville are probably not cognizant of the City's Codes.

**Neighborhood Trailer:**

The Commissioners would like to know if the neighborhood trailer has been approved. It was noted that the trailer will be a big asset and will facilitate neighbors working together.

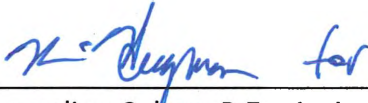
**Upcoming Boards and Commissions Banquet on May 11th:**

Regarding the upcoming Boards and Commissions Banquet scheduled for May 11, 2017, the Commissioners recommended that the president or vice-president of each board and commission spend three minutes telling about what their individual board or commission is currently working on. The Commissioners are also interested in learning about the exciting projects that the other boards and commissions are working on.

**Item No. 6 - Public Comments:**

No one commented.

Being no further business, the meeting was adjourned at 8:18 PM.



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Jacqueline Culton, P.E., Assistant Director  
Public Works Department



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Ralo Thompson, Vice President