

**DUNCANVILLE NEIGHBORHOOD VITALITY COMMISSION
 REGULAR MEETING
 COUNCIL BRIEFING ROOM, CITY HALL
 203 E. WHEATLAND ROAD
 MAY 24, 2017 @ 7:00 P.M.**

A meeting of the Duncanville Neighborhood Vitality Commission was held on Wednesday, May 24, 2017, at 7:00 p.m. with a quorum present to wit:

Brenda O'Brien	Commissioner	Present
Jeff Burton	Commissioner	Absent
Ralo Thompson	Commissioner	Present
Dr. Michael Miner	Commissioner	Present
Walter J. Rhim	Commissioner	Absent
Betty Dunn	PIP Coordinator	Guest
Sue Clark	PIP Member	Guest

The meeting convened in the Council Briefing Room and was called to order at 7:23 PM by President O'Brien.

Item No. 1 - Approval of Minutes:

A motion was made by Commissioner Miner; seconded by Commissioner Thompson to approve the minutes from the April 26th Regular Meeting, passing 3-0 in favor.

Item No. 2 - Reports regarding City of Duncanville Comprehensive Planning Committee:

As of the last Comprehensive Plan Steering Committee meeting Commissioner Ralo Thompson reported there isn't any action to be taken as of now. Commissioner Brenda O'Brien asked about the progress of the Thoroughfare Plan and on "complete streets". Commissioner Thompson explained the concept of "complete streets"; bringing beautification back and making it more pedestrian friendly with bike lanes. City Manager Kevin Hugman talked about some of the draft recommendations being developed in the Comprehensive Plan. The commissioners noted several of the recommendations involve the Neighborhood Vitality Commission, including further development of the PIP program.

Item 6B was discussed at this time.

6B: Report on PIP Days, Spring 2017:

Betty Dunn, PIP coordinator reported on the accomplishments from the PIP Days, stating there were 69 volunteers who helped at the following addresses: 358 West Vinyard, 207 East Little and 1122 Stanwyck Avenue.

Ms. Dunn asked the commission if they could drive around themselves to look for potential projects for fall. Commissioner Thompson feels we need a combination of different inputs: an

application process, potential projects recommended from First United Methodist Church, and possible help from the Code Enforcement department.

An upcoming timeline for future PIP Days are as follows: have properties selected at least one month prior to planned project days of September 28th and 29th.

Item No. 3 - Visitations to other Boards and Commissions:

No visitations to other Boards and Commissions occurred.

Item No. 4 – Discuss Resolution No. 2015-020326, Sunset Provisions:

City Manager Hugman discussed the provisions of Resolution No. 2015-020326. Commissioner O'Brien commented on the mission City Council set for the Neighborhood Vitality Commission and feels the commission has done a number of vital things to fulfill that mission. The commissioners would like to continue the Neighborhood Vitality Commission and look to reinvent Duncanville.

Item No. 5 – Discuss Neighborhood Sign Topper program:

Commissioner O'Brien suggested having a briefing with City Council to discuss costs on sharing and possible locations for the Sign Toppers. City Manager Hugman said he would look at the Briefing Session for the June 20th City Council Meeting and depending on Council direction, could include funding in the Fiscal Year 2018 budget.

Item No. 6 – Receive Commission and Staff requests and reports:

6A: Discuss upcoming Town Hall Meeting / possible topics for discussion:

City Manager Hugman stated there will be a Town Hall meeting on June 21st for the Comprehensive Plan; this meeting will also include the master plan for the Parks and Recreation department. Commissioner O'Brien stated this would be a good time for the commission to be recognized for their hard work and encourages all the members to attend the upcoming meeting.

6C: Update on Rental Property registration program:

City Manager Hugman reported there has been no progress on this project due to staffing and other priorities, but he noted that a recommendation in the Comprehensive Plan will be to develop a rental registration program.

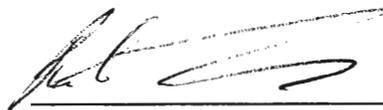
Item No. 7 – Receive Public Comments:

No one commented.

Being no further business, the meeting was adjourned at 8:36 PM.



Kevin Hugman, City Manager



Brenda O'Brien, President

Ralo Thompson, Vice President