

MINUTES

PARKS AND RECREATION ADVISORY BOARD MEETING – APRIL 10, 2017
CITY COUNCIL BRIEFING ROOM

MEMBERS PRESENT:

Leo Bell, Jr. Vice-Chair
Don Johnson, Chair
Reginald Hurd
Alexander (Sandy) McLachlan
Eugenia Rodgers

MEMBERS ABSENT:

Roderick Lee
Ed Priest

Bart Stevenson, Staff Liaison and Director of Parks and Recreation, Timothy Hamilton, Parks Superintendent, and Pam Willis, Recording Secretary, were city staff members in attendance. Officer Rebecca Young and Park Ranger Officer Kamecha Johnston were in the attendance for the police department.

Chair Johnson noted that there was a quorum present and began the public meeting at 6:30 p.m.

Item #1 – Public Discussion Period:

Matthew Jones who is running for District 1 spoke to the Board for two minutes. He introduced himself to the Board. He told them he was very interested in Parks and making them better.

Item #2 – Discussion and Consider Approval of Minutes:

Chair Johnson asked if everyone had read over the minutes from March 13, 2017. Vice-Chair Bell motioned for the minutes to be accepted as written; a second motion came from Board member McLachlan. A vote was taken of 5 in favor and 0 opposed. Minutes were approved as written. Board members Lee and Priest were absent from the vote.

Item #3 – Staff Reports:

- A. **Park Ranger Report** – Park Ranger Johnston introduced Lt. Rebecca Young who will be her supervisor in place of Lt. McCaleb. Park Ranger Johnston gave the following information: There were 194 Directed Patrols. Thirty-three (33) were Calls for Service; seven (7) were Field Contacts which included Suspicious Activity and Vehicle Probable Cause Search; two (2) were Traffic Stops and one (1) Sexual Assault at Red Bird Park in March.
- B. **Recent and Upcoming Events and Programs** – Staff announced that the Easter Egg Hunt held on April 8 was a huge success including the DJ Easter Bunny. Also on the 8th was the Operation Clean Duncanville (OCD). Mr. Hamilton told the Board that this also was a successful event with 400 – 500 cars coming through to dispose of electronics for recycling, paper shredding, used items for Goodwill and many types of batteries for Bulb & Batteries. He also acknowledged that they had approximately 40 volunteers to help. Staff advised the Board that the Duncanville Fieldhouse would be hosting Baby GASO and an Adidas tournament throughout the rest of the month. May 20th brings the 8th Annual Fire Truck Pull for Special Olympics. Summer Day Camp begins in June with the theme of "Find Your Adventure".
- C. **FY17 Innovation Fund Projects** – Staff acknowledged that most of the Innovation Fund Projects were complete with the exception of the Chemical Storage building; work would begin on that soon. A question was asked about alcohol being served at the Duncanville Fieldhouse and Hopkins Senior Center. Staff commented that the alcohol ordinance had been passed for the Duncanville Fieldhouse and the Hopkins Senior Center.

D. **Park Master Plan** – Staff noted that 483 Park Master Plan surveys had been turned into Dunaway which was encouraging. Staff passed out a handout “City of Duncanville Park & Recreation Needs Assessment Study” provided by National Service Research. Discussion began regarding some of the particulars; however, the Board was encouraged to look over the handout and bring back thoughts and ideas to the next meeting.

Item #4 – Receive a Duncanville Fieldhouse Report:

Staff explained that this item will need to be tabled until next month’s meeting. General Manager Craig Brasfield was feeling under the weather.

Item #5 – FY18 Budget Process:

Staff began discussion by passing out the DRAFT of the 5-year plan for FY2018. Being considered for the FY2018 projects Armstrong Park are the following: Replace trail lighting with LED; convert tennis court to basketball court; install fitness stations around trail; redo parking lot overlay near tennis courts; install LED performance lighting for the amphitheater; design for Kidsville/splash park; construct new spray ground and splash park, and replace the Kidsville Playground. For Harrington, install four (4) new picnic stations near the playground. For Pyburn, install new pavilion. Rotary Park has planned a 94’x50’ basketball court and a new parking lot. Red Bird Park also has planned a 94’ x 50’ basketball court. All of the above are on the DRAFT of the 5-year plan and have not been adopted by the City Council for FY18 Budget.

Item #6 – Recreation Center Fitness Equipment and Maintenance:

Staff announced that they had spoken with representatives from Marathon Fitness and Comm-fit regarding the proposal of all new equipment; the leasing of the equipment or to replace 4 or 5 pieces at a time over a period of time. Maintenance proposals are also being looked at for each.

A motion was made by Vice-Chair Bell; a second was received from Board member Hurd. The meeting adjourned at 7:15 p.m.



Pam Willis
Recording Secretary



Don Johnson
Chair