

## MINUTES

PARKS AND RECREATION ADVISORY BOARD MEETING – May 9, 2016  
COUNCIL BRIEFING ROOM, CITY HALL

### MEMBERS PRESENT:

Don Johnson, Chairperson (6:35pm)  
Leo Bell, Jr., Vice-Chairperson  
Reginald Hurd  
Alexander (Sandy) McLachlan  
Ed Priest  
Eugenia Rodgers (6:35pm)

### MEMBERS ABSENT:

Roderick Lee

Bart Stevenson, Staff Liaison, Timothy Hamilton, Parks Superintendent, Officer Lt. Stan Estell, Officer Kamecha Johnston were city staff members in attendance. Recording Secretary, Pam Willis, was absent. Mr. Stevenson took minutes in her place.

Vice-Chairperson Bell noted that there was a quorum present and began the meeting at 6:30 p.m.

### Item #1 – Public Discussion Period:

There was no one present to speak during the public discussion period.

### Item #2 – Discussion and Consider Approval of Minutes:

Vice-Chairperson Bell asked if everyone had read over the April 11, 2016 minutes. A motion for approval was made by Board member Hurd; a second was made by Board member McLachlan to approve the April 11, 2016 minutes as written. A vote was taken with 4 for and 0 opposed. Board members Johnson and Rodgers were late and arrived at 6:35pm; therefore, they were not available to vote. Board member Lee was not in attendance and therefore not included on the vote. Minutes were approved as written.

### Item #3 – Mr. Stevenson Reports:

- A. **Park Ranger Report** – Chairperson Johnson presided over the meeting when he arrived. Park Ranger Johnston recounted her stats for the Board. She stated that there were 242 calls in all. Out of those 242 calls 213 were directed patrols; 17 calls for service and 12 for officer assists. Also included are five (5) traffic stops; six (6) total citations; one (1) arrest; four (4) field contacts (1 possible robbery suspect) and six (6) reports. Four (4) of the reports were from Harrington Park and included theft from a person on April 21; criminal mischief on April 30; robbery on May 6 and burglary of vehicle on May 9. At Armstrong Park reports were taken for theft from a person on April 14 and April 24. Officer Johnston noted that activity had picked up at Harrington and that the Parks and Recreation Department and Advisory Board should look into putting cameras up in the park.
- B. **Upcoming Events and Programs** – Staff Liaison Stevenson reminded the Board that the Boards and Commissions Banquet was Thursday, May 12. He hoped everyone would attend. He also announced that Movies in the Park would be showing Teenage Mutant Ninja Turtles movie from 2014. He invited everyone to attend the Memorial Day Celebration that would be held in Memorial Park on Monday, May 30<sup>th</sup> at 10:00 am. Mr. Stevenson told the Board that Summer Camp began on Monday, June 6, 2016. He encouraged the Board to attend the events if they possibly could.
- C. **Update on FY16 Capital Projects** – Staff announced that the playground at Harrington Park was complete. Willow Run and Lakeside were started and should be soon – possibly the middle of June. The request for chain link fence was installed for safety purposes.
- D. **Update on FY17 Budget Planning** – Mr. Stevenson suggested that this item be tabled for the next meeting. He would have more information to give out at that time because the departments would have met at least once with the Finance Department.
- E. **Fieldhouse Management Changes** – Mr. Stevenson announced to the Board that a new General Manager had been named to manage the Duncanville Fieldhouse. His name is Craig Braswell and he would be going the Parks and Recreation staff very soon.
- F. **July 4<sup>th</sup> Update** – The plans for the Independence Day Celebration were coming along great. This year the City would bring back the fireworks display. Armstrong Park is going to be fenced off and wrist bands are necessary to gain entrance into the park.

G. **Dog Park Update** – Parks Superintendent Hamilton revealed that the Dog Park would be in up and running in Armstrong Park the week of June 17-26, 2016 and would have the same hours as the park.

Item #4 – Discuss the Potential Components of a Park Naming Ordinance:

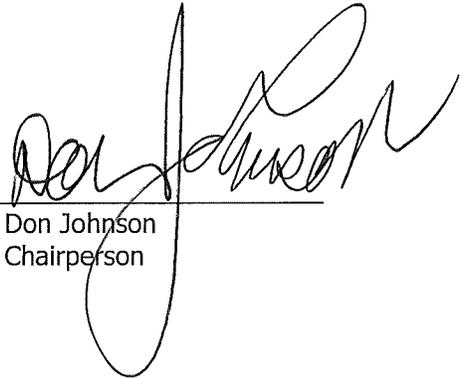
Staff Liaison Stevenson handed out a Park Naming Ordinance flyer that had samples from different cities showing how their ordinances read. Discussion began on the Park Naming Ordinance. Questions that were considered were: Would discussion be open to public input? Can anyone ask to have a park named after themselves, a resident or a business? What would be the time frame of the naming: 100 hundred years? What names would absolutely not be considered? Items to consider for park naming are sponsorship, donation or family contribution to Duncanville. The Park Naming Ordinance will be discussed more in future meetings after the Board has had some time to think about what should be the criteria for naming a park.

Item #6 – Adjourn Regular Meeting:

A motion was made by Board member Priest for adjournment; seconded by Chairperson Johnson. Board was adjourned.



Bart Stevenson for Pam Willis  
Recording Secretary



Don Johnson  
Chairperson