

MINUTES

PARKS AND RECREATION ADVISORY BOARD MEETING – MARCH 14, 2016
COUNCIL BRIEFING ROOM, CITY HALL

MEMBERS PRESENT:

Leo Bell, Jr. (Vice-Chairperson)
Roderick Lee
Reginald Hurd (Late)
Alexander (Sandy) McLachlan
Ed Priest

MEMBERS ABSENT:

Don Johnson (Chairperson)
Eugenia Rodgers

Bart Stevenson, Mr. Stevenson Liaison, Timothy Hamilton, Parks Superintendent, David Codispoti, Parks Manager, Officer Lt. Stan Estell and Recording Secretary, Pam Willis, were city staff members in attendance.

Council Liaison: Patrick Harvey was also present

Vice-Chairperson Bell noted that there was a quorum present and began the meeting at 6:35 p.m.

Item #1 – Public Discussion Period:

Though no one was present to speak during the public discussion period, Council Liaison Harvey stated that he was very glad to be there.

Item #2 – Discussion and Consider Approval of Minutes:

Vice-Chairperson Bell asked if everyone had read over the February 8, 2016 minutes. A motion for approval was made by Board member Ed Priest; a second was made by Board member McLachlan to approve the February 8, 2016 minutes as written. A vote was taken with 4 For and 0 Against. Board member Hurd was late and missed the vote. Chairperson Johnson and Board member Rodgers were not present for the vote. Minutes were approved as written.

Item #3 – Staff Reports:

- A. **Park Ranger Report** – Vice-Chairperson Bell welcomed Office Lt. Stan Estell who stood in for Park Ranger Johnston. Vice-Chairperson asked Lt. Estell to give the report. He reported that there were 187 directed patrols. Three (3) calls were for suspicious activity. Two (2) arrests were made separately for DWI and evading police. There were fifteen (15) traffic stops. Citations were given at Waterview Park for false identification cards, promiscuous behavior and drugs. He also noted the criminal mischief that took place at Harrington Park. Lt. Estell offered to invite the Game Warden to visit at the next meeting to field questions and answers that the board may have regarding Lakeside Park and others.
- B. **Upcoming Events and Programs** – Staff Liaison Stevenson announced to the Board that there were approximately 45 children registered for Spring Break camp which was a great start to the first day. Mr. Stevenson invited the Board to attend the Easter Egg Hung on Saturday, March 26, 2016 from 12pm – 4pm. Mr. Hamilton invited the Board to join him and several of the Keep Duncanville Beautiful Board members on Saturday, April 9, 2016 from 8:30am to 1:00pm to help with Operation Clean Duncanville. This is part of the Don't Mess with Texas Trash-Off that they probably saw the flyer in the water bill.
- C. **Update on FY16 Capital Projects** – Harrington Park had some criminal mischief done to it. Contractor is taking full responsibility for the mishap. Willow Run Park and Lakeside East Park playgrounds will go to Council tomorrow on March 15, 2016. Board member McLachlan requested that the Armstrong Parking lot be re-stripped and resurfaced by the Smokin' Blues and BBQ festival. Mr. Hamilton said that there were drainage issues there, but he could check it out.
- D. **Update on Senior Re-naming and Re-branding** – Mr. Stevenson explained to the Board that after examining how much it would cost to rename the Senior Center, it would be best to take a step back and turn it into a bigger package in rebranding the center with new signage, new paint inside and out and new furniture. It was thought to do it as one big package and get it done all at once instead of smaller ones and making it a longer more extensive project.
- E. **Town Hall Meeting** – Mr. Stevenson told the Board that the next Town Hall Meeting would be at the Fieldhouse on March 22, 2016. The topic of discussion will be the Duncanville Fieldhouse. He also told

them that he and others would be starting the interview process for a new General Manager for the Duncanville Fieldhouse. There were 38 applications so far.

Item #4 – Receive and Discuss Annual Parks Assessment:

Mr. Stevenson gave the floor to Mr. Hamilton saying that he and the parks crew had worked hard in getting the assessment done for all of the parks. Mr. Hamilton handed out his PowerPoint presentation and presented it to the board. The presentation shows some of the amenities that each park has and gave the life expectancy of each amenity. With that in consideration each park was rated given the amenities and what condition they were in. These ratings would be given to council in order for them to see what really needs to be done for our parks to be up-to-date and safe.

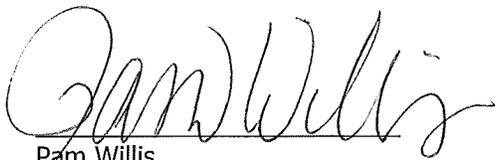
Suggestions were made to put together a list to ask for sponsorships for projects. Also, Board member Hurd suggested putting a long-term plan in place; take time to do it well; put thought into design and color to make sure all the parks have the same branding needed. Then keep the maintenance to a minimum. Another thought is to decide on uniform signage and update those parks that need it.

Item #5 – Discuss Virtual Reality (VR) Application Within the Fieldhouse or Recreation Center:

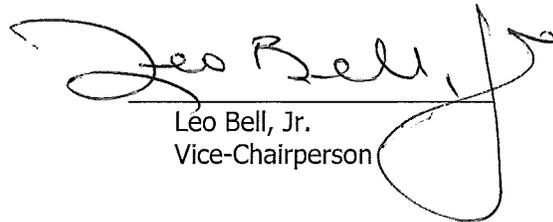
Vice-Chairperson Bell explained to the Board what he had experience at the EON Facility. He was very pleased with his experience and said all of them should try it. He told the Board that this would be a great opportunity to generate funding and create a different type of social engagement. The City could use Virtual Reality (VR) as a unique selling point by using the Fieldhouse and the Recreation Center as it would not take a large space or a large sum of money to get started. It is something to think about.

Item #6 – Adjourn Regular Meeting:

A motion was made by Board member Priest for adjournment; seconded by Board member Hurd. The regular Board meeting was adjourned at 8:15 pm.



Pam Willis
Recording Secretary



Leo Bell, Jr.
Vice-Chairperson