

**KEEP DUNCANVILLE BEAUTIFUL**  
**REGULAR MEETING**  
**Council Briefing Room, City Hall**  
**203 E. Wheatland Road, Duncanville, TX 75137**  
**August 7, 2015**  
**Minutes**

Board Members Present: Madeline Kelley-Schwoch (Chairperson), Bobby Cutler-Hill (Vice Chairperson), Patti Clemmer, Barbara McComb, Lonnie McKnight, Pamela Murray, Dotti Pennebaker, Brenda Wilson and Dorothy Wolverton.

Board Members Absent: Bradley Green (6<sup>th</sup> Unexcused), Frank Alegria (Excused), Lee Burton (Excused) and Joe Veracruz (Excused)

City Staff Present: Mayor Green, Councilperson Dr. Dotson, Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL) and Pam Willis, Recording Secretary (RS)

Guest: Kelley McChesney, Street Superintendent, Greg Contreras, Building Official, Councilperson Leslie Thomas and Pat Weaver

**Called to Order – 8:31 am – Chairperson Schwoch called the meeting to order.**

**1. Consider Approval of Minutes for the Regular Meeting held July 10, 2015:**

Board member Wolverton made the motion for approval; seconded by Vice-Chairperson Cutler-Hill to approve the minutes of the Regular Meeting July 10, 2015. The vote was cast 9 for; 0 against. Board members Alegria, Burton and Veracruz were absent and therefore did not cast a vote.

**2. Discuss KDB's role in the Mural Ordinance:**

SL Hamilton began by introducing Greg Contreras, City of Duncanville's Building Official, to the Board. Mr. Contreras wanted to discuss KDB's role in the City of Duncanville's Mural Ordinance. He asked that the KDB Board aid him in refining the Mural Ordinance and then help with the placement of murals once the ordinance is redefined. He noted that the Mural Ordinance does not distinguish between a sign which requires a sign permit or a mural which might not. Mr. Contreras commented that he would check with other cities to see how their Mural Ordinances read as a comparison. Mr. Contreras estimated that the process would take two (2) months. Chairperson Kelley-Schwoch suggested to the Board that they help Mr. Contreras with the reworking of the ordinance. Board member Murray motioned that Mr. Contreras rework the Mural Ordinance including the definitions of sign vs. mural. Board member Wolverton seconded the motion. A vote was taken to have Mr. Contreras rework the Mural Ordinance. The vote cast was 9 in favor – 0 against with Alegria, Burton and Veracruz

being absent and therefore not able to vote.

**3. Discuss Texas Waterways Cleanup that Took Place on July 25, 2015:**

The Texas Waterways Cleanup begins at 8 am – 11 am in Lakeside Park. Chairperson Kelley-Schwoch noted that there was a lot of little stuff such as cigarettes butts and beer can tabs. She coaxed some of the children at the park to participate. Board member McComb said that she and others spent approximately three (3) hours cleaning up the drive in the park. Comments were made that more signage needed to be placed at the park and that more education of citizens needed to be done. A request was made from Chairperson Kelley-Schwoch that the cleanup be changed to a time of the year that was not so hot; most Board members agreed.

**4. Discuss an Annual Garden Workshop:**

Board member Murray commented that a definite place was needed to hold the workshop. Topics from the previous workshop were: trees and drought and rain barrel harvesting. It was decided that the Annual Garden Workshop would be partnered with duncanSWITCH on October 17, 2015. An agenda would need to be set in place and a possible back-up plan should the weather get bad.

**5. Discuss Curb Appeal Nominations:**

SL Hamilton and RS Willis announced that they had received nominations from Board members Clemmer and Veracruz. Board members Murray, Burton and McKnight would need to get their nominations in as soon as possible.

**6. Receive Staff and Focus Area Committee Report/Updates:**

- **Volunteer Hours Tracking Sheet**  
The Volunteer Hours Tracking Sheet was passed around for July hours.
- **SL Hamilton Staff Report**  
SL Hamilton reported to the Board that the amphitheater shade had been installed and looked very nice; however, some landscaping would need to be done to make the area more pleasing to the eye. He informed the Board that the tennis court at Pyburn Park had been removed and that area would receive new sod per the HOA's request. Red Bird Park was having the restroom installed as well as a new playground to replace the one that was burned. There might be a possible rededication for the park. SL Hamilton said the installation of the LED Sign at Main and Wheatland would be coming up within the next month. The new fountain installed at Lakeside needed repair.

Plans were also made to visit Councilperson Dr. Dotson's gardens on Sunday, August 15, 2015 at 2pm. All Board members were encouraged to attend.

A motion was made by Board member Murray to adjourn; seconded by Board member Vice-Chairperson Cutler-Hill.

The meeting was adjourned unanimously at 9:46 a.m.