

KEEP DUNCANVILLE BEAUTIFUL
REGULAR MEETING
Council Briefing Room, City Hall
203 E. Wheatland Road, Duncanville, TX 75137
July 10, 2015
Minutes

Board Members Present: Madeline Kelley-Schwoch (Chairperson), Bobby Cutler-Hill (Vice Chairperson), Lee Burton, Patti Clemmer, Barbara McComb, Lonnie McKnight, Dotti Pennebaker, Joe Veracruz, Brenda Wilson and Dorothy Wolverton.

Board Members Absent: Bradley Green (5th Unexcused), Frank Alegria (Unexcused), Pamela Murray (Excused)

City Staff Present: Mayor Green, Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL), Jessica Smith, Solid Waste Coordinator (SWC) and Pam Willis, Recording Secretary (RS)

Guest: Kelley McChesney, Street Superintendent

Called to Order – 8:34 am – Chairperson Schwoch called the meeting to order.

1. Consider Approval of Minutes for the Regular Meeting held June 5, 2015:

Vice-Chairperson Cutler-Hill made the motion for approval; seconded by Board member McComb to approve the minutes of the Regular Meeting June 5, 2015. The vote was cast 10 for; 0 against. Board members Alegria and Murray were absent and therefore did not cast a vote.

2. Discuss Keep Texas Beautiful Conference:

Chair Kelley-Schwoch began discussion on the Keep Texas Beautiful conference. Vice-Chair Cutler-Hill commented that she only attended on Tuesday and really enjoyed it. Board member Burton relayed that she enjoyed the Garden Demo with native plants and how to catch rainwater. Board member Veracruz found the classes on recycling and the Vocal Trash Band very interesting. SWC Smith enjoyed the vendors; however, her interest was focused on the Master Composter Class. She gave herself the goal of becoming a Master Composter and working toward getting Duncanville to zero waste. Mayor Green suggested including making a rain barrel to catch rainwater be a topic of the Garden Workshop. Though Board member Wolverton didn't attend the conference, she suggested that the Board give feedback to Keep Texas Beautiful staff. Maybe that could help in planning next year's conference. Board member McComb told the Board that she attended Monday and Tuesday of the conference. She thought the murals were good. She also had found out that Dr. Ray, Superintendent of Duncanville Schools was requesting trees for planting at Hastings Elementary. Board member McKnight explained that it

was a great idea to help the school district in planting trees. It is a great way to teach the younger kids how to take care of the trees to get proper growth. Chairperson Kelley-Schwoch attended the conference all three (3) days. The sessions that caught her attention are engaging green teens and the focus of social media and how to get all of the city's age groups involved.

3. Volunteer Sign-Up for Texas Waterways Cleanup on July 25, 2015:

The Texas Waterways Cleanup begins at 8 am – 11 am. The following Board members volunteered Pennebaker, Burton, McComb and Vice-Chairperson Cutler-Hill. Chairperson Kelley-Schwoch and Board member Wilson were unsure about attending. SL Hamilton and SWC Smith said they would both be there.

4. Discuss an Annual Garden Workshop:

Discussion began on when was the best time to try and hold this workshop and where. Suggestions on where to hold the workshop were at Ruibals, Armstrong Park and the D. L. Hopkins, Jr. Senior Center. Topics suggested for the workshop are composting, rain barrel construction and rain water harvesting. Board member Lee was assigned to be the chairperson for the garden workshop. Dates offered for the event were October 10 and the 17th. The Board will decide specifics at a later meeting.

5. Schedule Focus Area Committee Chairperson Meetings with Chairperson Kelley-Schwoch and SL Hamilton:

Committee Chairpersons Murray, Veracruz and Burton will need to meet with Chairperson Kelley-Schwoch and SL Hamilton to receive direction for their respective committees.

6. Discuss Property of the Month Nominations:

Board member Wilson began discussion by giving several nominations for Property of the Month. Her nominations included Inwood Bank on Camp Wisdom; Whataburger on Camp Wisdom; the Barbershop on Main and Mary Love's Retro Shop. Board member Wilson stated that Camp Wisdom was in need of some care. Mayor Green offered that if new construction began then the requirement for landscape upkeep was more stringent; however, if there are older buildings, the requirement is less stringent. The Board wanted to discuss this further at a later meeting. SL Hamilton reminded everyone that Curb Appeal nominations were due to RS Willis by the next meeting on August 7, 2015.

7. Receive Staff and Committee Reports/Updates:

- **Volunteer Hours Tracking Sheet**

The tracking sheet was passed around for the members to put their volunteer hours on for the month of June.

- **SL Hamilton Staff Report**

SL Hamilton informed the Board that the Focus Area Survey for Keep America Beautiful process migration would be handled by him and possibly finished by next month.

- RS Willis passed out District Map to their respective Board Members. She discussed the importance of the Board self-registering with the new Everbridge Notification System. She also reminded one more time that Curb Appeal Nominations were due to her at the August 7, 2015 meeting. Board member Veracruz had already e-mailed his nominations to RS Willis

A motion was made by Board member Wilson to adjourn; seconded by Board member McComb.

The meeting was adjourned unanimously at 9:50 a.m.