

**KEEP DUNCANVILLE BEAUTIFUL**  
**REGULAR MEETING**  
**Council Briefing Room, City Hall**  
**203 E. Wheatland Road, Duncanville, TX 75137**  
**May 1, 2015**  
**Minutes**

Board Members Present: Bobby Cutler Hill (Vice Chairperson), Frank Alegria (late), Lee Burton, Patti Clemmer, Barbara McComb, Pamela Murray, Dotti Pennebaker, Joe Veracruz, and Dorothy Wolverton

Board Members Absent: Bradley Green (3<sup>rd</sup> Unexcused), Madeline Kelley Schwoch (Chairperson) (Excused), Lonnie McKnight (Excused) and Brenda Wilson (Excused)

City Staff Present: Mayor Green, Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL), Jessica Smith, Solid Waste Coordinator (SWC) and Pam Willis, Recording Secretary (RS)

**Called to Order – 8:34 am – Vice-Chairperson Hill sat in for Chairperson Schwoch**

**1. Consider Approval of Minutes for the Regular Meeting held April 10, 2015:**

Board member Wolverton made the motion for approval; seconded by Board member Barbara McComb to approve the minutes of the Regular Meeting held April 10, 2015. The vote was cast 8 for; 0 against. Board member Alegria was late and therefore not available for the vote.

**2. Discuss/Recap Household Hazardous Waste and Operation Clean Duncanville:**

Most Board members thought both events had good turnouts. There were a few problems with traffic flow. Board member Wolverton commented that the citizens she spoke with were very appreciative of the City doing these events. Board member McComb was asked if the events could be twice a year or possibly combined into one event. SWC Smith explained to the Board that there was not enough space to combine the events. SWC commented that there were 487 at the Household Hazardous Waste event and 257 at the Operation Clean Duncanville.

**3. Summer Curb Appeal Nominations Are Due:**

District 1 – 1342 Meadow Green, 1314 Heather Glen, 1110 Covington and 115 Casa Grande (Lee Burton)

District 2 – 206 Willowbrook, 211 Robin Hill and 222 Robin Hill (Patti Clemmer)

District 3 – 702 S. Forest Lane, 106 Alexander and 1014 S. Lincoln (Pamela Murray)

District 4 – 630 Villa Creek, 730 Meadow Brook, 607 Villa Creek and 819 Villa Creek (Joe Veracruz)

District 5 – Board member McKnight was not present at the meeting to give his choices.

**4. Review What is Needed to Complete KAB Affiliate Migration Process:**

SL Hamilton acknowledged that so far for the KAB Affiliate migration process the Board has completed the Organization Structure and the Litter Index. He commented that the Focus Area Survey and the Observations and Recommendations needed to be done. Board members McComb and Wilson had volunteered to do the Focus Area Survey, but requested additional help to get the survey accomplished. Vice Chairperson Hill and Board member Veracruz offered their assistance. All four (4) will need to get together and finish the Focus Area Survey. The Observations and Recommendations will require the entire Board's input.

**5. Discuss Upcoming Texas Waterways Cleanup Opportunities:**

SL Hamilton told the Board that last year the cleanup was at Lakeside Park during July. Trash and fish just don't mix. A suggestion was made for the branch of 10-mile creek. SL Hamilton and Mayor Green advised that the terrain was much steeper and therefore difficult to maneuver. The Board decided on Lakeside Park again as this year's location with a date to be named later.

**6. Discuss Focus Areas/Sub-committee Possibilities and Signup Accordingly**

SL Hamilton advised the Board that he, Bobby and Madeline met to establish sub-committees. Comments were made that Duncanville did not have a garden club; the Board agreed that the gardens at Armstrong Park should be re-established and that all of Duncanville's parks should get adopted. SL Hamilton explained the Focus Areas/Committee Possibilities sign-up sheet. Beautification Committee consists of the following areas: POTM, Curb Appeal, City Beautification Projects: The Board members that signed up for this committee are Clemmer, Murray, Pennebaker and McComb. The Litter/Recycling Committee encompasses the Adopt-A-Park/Spot program, KAB Litter Survey, community cleanups (DMWTTTO, HHW, and Waterway Cleanup), and start community conversation about possible changes to curbside trash/recycling methods. The Board members on this committee are Burton and Hill. The last committee is for Partnership. This includes working with DISD, local churches and businesses, community engagement, education, PSA's, social media (website, Facebook, Twitter, Pinterest, etc.). The Board members on this committee are Veracruz, Wolverton and Alegria. Absent Board members will sign-up during the next meeting.

**7. Confirm Attendance for KTB Annual Conference in Fort Worth:**

SL Hamilton explained to the Board that the KTB Annual Conference will be in Fort Worth this year on June 15<sup>th</sup> – 17<sup>th</sup>. The Board members that had been before, told the newest members that it was a lot fun and educational. SL Hamilton stated that there would be no charge for any Board member; however, if a spouse or family member wanted to attend with them, they would have to pay their own way. SL Hamilton asked the Board to confirm with him by May 8, 2015 on who was attending. Board member Veracruz requested RS Willis to send an e-mail to the Board on Monday, May 4, 2015 as a reminder.

**8. Receive Staff and Committee Reports/Updates:**

- **Presentations made by Mother Nature and Recycle Man**

Board member Wolverton commented that Mother Nature and Recycle Man had helped plant a tree at Smith Elementary School for donating the most toys during the Toy Drive.

- **Volunteer Hours Tracking Sheet**

The tracking sheet was passed around for the members to put their volunteer hours on for the month of April.

- **Staff Report from SL Hamilton**

SL Hamilton handed out to the Board a sheet of examples for the Trash Can Art which was received with enthusiasm. SL Hamilton asked Board member Murray to share her experiences from Earth Day at Fair Park. Board member Murray said the experience is great. Everyone should help out at least once and check out everything that it has to offer just once.

The meeting was adjourned unanimously at 9:28 a.m.