

KEEP DUNCANVILLE BEAUTIFUL
REGULAR MEETING
Council Briefing Room, City Hall
203 E. Wheatland Road, Duncanville, TX 75137
April 10, 2015
Minutes

Board Members Present: Madeline Kelley Schwoch (Chairperson), Bobby Cutler Hill (Vice Chairperson), Frank Alegria, Lee Burton, Patti Clemmer, Barbara McComb, Lonnie McKnight (late), Pamela Murray, Dotti Pennebaker, Brenda Wilson and Dorothy Wolverton

Board Members Absent: Bradley Green (2nd Unexcused) and Joe Veracruz (Excused)

City Staff Present: Mayor Green, Timothy Hamilton, Parks/Athletics Manager and KDB Staff Liaison (SL), Jessica Smith, Solid Waste Coordinator (SWC) and Pam Willis, Recording Secretary (RS)

Called to Order – 8:34 am

1. Consider Approval of Minutes for the Regular Meeting held March 13, 2015:

Board member Wolverton made the motion for approval; seconded by Board member Dotti Pennebaker to approve the minutes of the Regular Meeting held March 13, 2015. The vote was cast 10 for; 0 against. Board member McKnight was late and therefore not available for the vote.

Before moving to Item #2 of the agenda, SL Hamilton introduced Mendy Autry, Instructional Technology Coordinator, for the Duncanville Independent School District. Ms. Autry explained that she was happy to be working with the Keep Duncanville Beautiful Board. She brought the calendar entries for the KTB Elementary School Coloring Calendar Contest. She notified the Board that the students are looking for walls to put murals on and that she has ten (10) commitments for the beautification trash can project. Ms. Autry invited the Board to attend the Duncanville district-wide Art Showcase on April 23, 2015 beginning at 6:30pm until 8:00 in the Duncanville High School Cafeteria area. She is in need of judges if anyone would like to participate to contact her and let her know. SL Hamilton and KDB Board thanked her for coming to the meeting and the invite to the Showcase.

2. Discuss Upcoming Operation Clean Duncanville (April 11, 2015):

SL Hamilton stated that the event will be held rain or shine. SWC Smith told the Board volunteers that they would be checking ID's and/or water bills because this is a Duncanville resident only event. SWC Smith also stated that everyone needed to be there by 7:30am to receive breakfast and by 8:00am to go over duties. SL Hamilton showed the t-shirts that would be handed out as well as the new green carry bags. Board member Burton explained that she would not be able to attend due to prior commitments.

3. Discuss Earth Day Texas Opportunity:

SL Hamilton stated that Christine Chute Canul, KAB Senior Program Director, had emailed him to encourage KDB to participate in Earth Day Texas at Fair Park on April 25-26, 2015 from 10am – 6pm. SL Hamilton requested volunteers that could work 4 hours. Chairperson Schwoch volunteered for 10am – 12am on the 26th and Board member Murray volunteered for 12pm – 2pm also on the 26th. Both encourage the other Board members to attend and see what is offered.

4. Movie in the Park:

SL Hamilton announced that the Parks & Recreation department would be showing the movie “The Lorax” at the Amphitheater in Armstrong Park on Friday, April 24, 2015. SL Hamilton requested possibly two (2) volunteers to hand out materials. Board member Burton and Murray volunteered.

5. Discuss Committee Formation to Accomplish Goals from 2015 Annual Retreat:

Chairperson Schwoch commented that the website looked to RS Pam Willis. SL Hamilton suggested that a subcommittee be formed to research other city boards. Board member Alegria stated that he receives emails from McKinney regarding free mulch. He proposed that if possible to start a community garden or at least help with the community gardens that are already within the city. Mayor Green recommended that KDB coordinate and partner with other committees in getting the word out and the community involved. Chairperson Schwoch requested from SL Hamilton to inform her when the Champion articles were due. Board member Alegria thought native plants would be a good topic. Chairperson Schwoch indicated that she would get with SL Hamilton regarding the development of the subcommittees at a later date.

6. Select a Business Property to Receive the May 2015 POTM Award:

Board member Wilson gave two (2) nominations:

- 1) Rocking Crab Restaurant at 775 W. Wheatland Road for their decorative storefront and
- 2) Bank of America at 220 S. Cedar Ridge for their upkeep of their front yard facility.

The Board decided that if the Rocking Crab Restaurant met all criteria, the Board would award the May Property of the Month to them.

7. Confirm Curb Appeal Assignments, that Signs are Removed from Most Recent Awards and when Next Nominations are Due:

SL Hamilton and Chairperson Schwoch emphasized that all former winner signs should already be picked up. Chairperson Schwoch stated that she had been asked by an outside individual why the signs were not displayed for three (3) months instead of one (1).

8. Receive Staff and Committee Reports/Updates:

- **Presentations made by Mother Nature and Recycle Man**
Board member Wolverton commented that Mother Nature and Recycle Man had not done any appearances in several. She requested that their information be included on the website as well as RS Willis phone number for contact information. RS Willis responded that she would do her best to get their information on the website.
- **Volunteer Hours Tracking Sheet**
The tracking sheet was passed around for the members to put their volunteer hours on for the month of March.
- **Staff Report from SL Hamilton**
SL Hamilton notified the Board that they were now a member of TREES (Trinity River Environmental Education Society). Chairperson Schwoch inquired as to whether everyone had paired up with the mentor. Were the mentors answering your questions? She reminded everyone that KTB offered webinars and that each member had to listen to a least one (1) a year. SL Hamilton reminded the Board that the Annual Conference was in Fort Worth in June. He needed to know who would be attending. Chairperson Schwoch inquired if everyone could attend because of the location and benefits the Board would receive from attending. SL Hamilton said he needed to know by the next regular meeting on May 1, 2015.

The meeting was adjourned with a motion from Board member Wolverton and seconded by Board member McComb at 9:56am.