



## MINUTES

DUNCANVILLE SENIOR ADVOCACY COMMISSION MEETING – JANUARY 12, 2017  
NORTHSIDE ROOM OF THE D.L. HOPKINS JR., SENIOR CENTER

### MEMBERS PRESENT:

Elaine Bell  
Robert (Biff) Belew  
Kenneth (Kenny) Bradford (Chair)  
Dominique Dor  
Kim Malone

### MEMBERS ABSENT:

Stella West (Resignation)  
Alice Yoder

STAFF: Rashidah Madyun, Staff Liaison and Senior Center Supervisor and Pam Willis, Recording Secretary, were staff present.

Chair Bradford noted there was a quorum present and called the meeting to order at 7:09 p.m.

### Item #1 – Public Discussion Period:

No one was present to speak during the public discussion period.

### Item #2 – Discuss and Consider Approval of Minutes:

Chair Bradford asked if everyone had read over the minutes from the December 1, 2016 meeting. Everyone had. Commission member Bell motioned to accept minutes as written. A second was given by Commission member Belew. A vote was taken and had 5 for and 0 opposed for approval of the minutes from December 1, 2016 as written. Vice-Chair West resigned. Commission member Yoder was not present at the meeting; therefore did not cast a vote.

### Item #3 – Discuss Objectives and Duties of the Senior Advocacy Commission:

Recording Secretary Willis passed out notebooks to the new members of the Commission. Staff Liaison Madyun went over and discussed the Commission members' overall duties as a member set by the City Council when the Commission was established in February, 2015. Ms. Madyun asked if there were any questions. There were none.

### Item #4 – Discuss and Approve the Final Draft of the On-line Application:

Staff Liaison Madyun thanked Commission member Dor for creating the shorter survey for Senior Center membership. There were a few revisions that needed to be made. Commission member Bell motioned for the new shorter application to be accepted with the revisions; a second motion was made by Commission member Malone. A vote was taken with 5 in favor and 0 opposed.

### Item #5 – Discuss Letter Addressed to the City Manager from a Private Citizen and Their Ideas on Use of Funds Toward the Re-Branding of the Senior Center:

Staff Liaison Madyun began discussion regarding the letter from the private citizen. She suggested that the Commission create a response to send the citizen. Chair Bradford suggested the wording and everyone agreed that it sounded good. Chair Bradford said he would send it to Ms. Madyun in an email. The Commission members discussed furniture pictures from Office Depot. Some members requested to actually see the furniture before making suggestions to purchase. One main idea regarding the furniture was to make sure that

it was "senior friendly" and in what colors. Paint colors, suggested from the letter, and how to repurpose the pictures in the Northside room were also discussed.

Item #7 – Adjourn Regular Meeting:

A motion was made by Commission member Bell to adjourn the meeting. The meeting was adjourned at 8:23 pm.



Pam Willis  
Recording Secretary



Kenneth Bradford  
Chair