



**KEEP DUNCANVILLE BEAUTIFUL
REGULAR MEETING
Duncanville Recreation Teen Room
201 James Collins Boulevard
March 10, 2017
Minutes**

Board Members Present: Frank Alegria, Daneshé Bethune (late), Lee Burton, Sylvia Clark, Patti Clemmer, Cindy Copeland (late), Daniel Flores, Chair Bobby Cutler Hill, Barbara McComb, Lonnie McKnight, Dotti Pennebaker, Curtis Smith, and Vice-Chair Joe Veracruz were present for the meeting.

Board Members Absent: Dorothy Wolverton was absent from the meeting.

City Staff Present: Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL), Pam Willis, Recording Secretary (RS), Council Liaison Dr. Ron Dotson and Jessica Smith (SWC) were city staff in attendance.

Chair Cutler-Hill noted a quorum and called the meeting to order at 8:33 a.m.

1. Public Discussion Period:

No one was in attendance for public discussion.

2. Consider Approval of Minutes of the Regular Meeting held on February 3, 2017:

Chair Cutler Hill asked if everyone had had time to read over the February 3, 2017 minutes. A motion was made by Board member Smith to accept the minutes as written; a second was made by Board member McComb. A vote was taken with a unanimous approval of 12 for and 0 opposed. Board members Bethune and Copeland came in after the vote had been taken. Board member Wolverton was absent from the vote.

3. Discuss 2017 Annual Garden Workshop to be held on March 11, 2017:

Board member Alegria informed the Board that the biggest task would be to get people to attend the workshop. He noted that the planter boxes were made and ready to be given away. He would like to encourage everyone to attend on the Board and to bring someone with them. He explained that his end goal was to create a Garden Club of Duncanville. SL Hamilton thanked Board member Alegria for taking lead on this event.

4. Discuss Upcoming HHW and Operation Clean Duncanville Community Cleanup Events:

SL Hamilton gave the floor to SWC Smith to discuss the two (2) upcoming events. SWC Smith asked for Board members to volunteer their time from 8:15 a.m. to 3:00 p.m. on Saturday, March 25 for the Household Hazardous Waste (HHW) event. The following Board members volunteered for the event: Bethune, Burton, Clemmer, Copeland and Gwynn. SWC Smith requested them to be at the high school location no later than 8:15 a.m. Since this event is a partnership with Dallas County, volunteers will give a survey to each vehicle regarding the items that were brought in. They also needed to make sure that each vehicle provided a proof of residence by either driver's license or utility bill for verification.

SWC Smith also requested volunteers to help with the Operation Clean Duncanville (OCD) that is occurring on Saturday, April 8, 2017 at Armstrong Park between 8 a.m. and 1 p.m. She explained at this event there will be picking up litter throughout the city; paper shredding; collecting electronics for recycling; Batteries & Bulbs will be there to collect batteries and lightbulbs and Goodwill will be there to collect household items as well. She noted that breakfast and lunch will be provided to the volunteers. She explained that the volunteers will need to be at Armstrong Park by 7:30 a.m. the morning of the event. The following Board members volunteered: Burton, Clark, Clemmer, Copeland, Cutler Hill, McComb, Pennebaker and Veracruz. SL Hamilton mentioned that he thought they would receive help from the Duncanville High School Swim Team too. RS Willis said that she would send out a reminder closer to the time of the event.

5. Receive Staff Report/Updates:

- **Volunteer Hours Tracking Sheet:** RS Willis passed around the Volunteer Hours Tracking Sheet requesting Board members to list their volunteer hours for February. She encouraged Board members to fill in any blanks that were inadvertently forgotten.
- **Staff Report:** SL Hamilton explained to the Board that the GCAA had been turned in to Keep Texas Beautiful (KTB). He should know the results soon. He explained to the Board that he had been asked to serve on the KTB Board; it is a 2 year commitment. The Board congratulated him for that. He explained to the Board that the KTB Conference in San Antonio, TX in June. It is the 50th Annual Keep Texas Beautiful Conference. He will be going to the conference and the Board will need to decide soon which member will be able to go. This will be noted as an Agenda Item for the next meeting on April 7. The dates are June 12 – 14 for the KTB Conference. He reminded the Board that Business Beautification Award nominations need to be given at the next meeting on April 7.

A motion for adjournment was made by Vice-Chair Veracruz and seconded by Board member Copeland. The meeting was adjourned at 9:13 a.m.