

MINUTES

PARKS AND RECREATION ADVISORY BOARD MEETING – JANUARY 9, 2017
CONFERENCE ROOM, RECREATION CENTER

MEMBERS PRESENT:

Leo Bell, Jr. Vice-Chair
Reginald Hurd
Roderick Lee
Alexander (Sandy) McLachlan
Ed Priest
Eugenia Rodgers

MEMBERS ABSENT:

Don Johnson, Chair

Bart Stevenson, Staff Liaison, Timothy Hamilton, Parks Superintendent, and Pam Willis, Recording Secretary, were city staff members in attendance.

Vice-Chair Bell noted that there was a quorum present and began the meeting at 6:30 p.m.

Item #1 – Public Discussion Period:

There was no one present to speak during the public discussion period.

Item #2 – Discussion and Consider Approval of Minutes:

Vice-Chair Bell asked if everyone had read over the minutes from November 14, 2016. Board member Priest motioned for the minutes to be accepted as written; a second motion came from Board member McLachlan. A vote was taken of 6 in favor and 0 opposed. Minutes were approved as written. Chair Johnson was not in attendance for the vote.

Item #3 – Staff Reports:

- A. **Park Ranger Report** – Statistics for activity from November 14, 2016 through to January 08, 2017 were given by Park Ranger Johnston. These included 373 directed patrols, 38 calls for service/meet complainants and 14 field contacts. Also 4 citations were given; one arrest was made and one robbery occurred at Lions Park.
- B. **Recent and Upcoming Events and Programs** – Staff noted that the Park Master Plan meetings would be starting on January 18, 2017. Though not mandatory, staff requested that the Board attend at least one meeting if possible. The tour of the parks with the Dunaway staff and city staff proved a success. Staff commented that Winter Break Camp had a good turnout and that Daddy Daughter Dance would be on Saturday, February 4, 2017. "Be Our Guest" is the theme. Staff mentioned that the next Park Board meeting on Monday, February 13, 2017 would be a combination of Park Board and Public meeting regarding the gating of Harrington Park.
- C. **FY17 Innovation Fund Projects** – Mr. Hamilton expressed that the field improvements for DBBI had begun. Fencing was being demoed at Lions Park for the fence replacement at Lions and Lakeside. Mr. Hamilton explained that the city would be using post and cabling for the parking lots at Harrington and Lakeside. Board member McLachlan wanted to thank the department that restriped Armstrong Park parking lot. It looks much better now; however, he requested that the pedestrian crossing be put back up and the directional arrows put back down on the pavement showing cars which way to go through the parking lot.

Item #4 – Discuss Park Master Plan Tour with Consultants:

Staff informed the Board members that they thought the Park Tour taken on Thursday, January 5, 2017 went very well with the exception of the cold. One of the discussions held with Dunaway on the tour was parking locations at Harrington – something to make it safer for children and their parents walking to the baseball fields or soccer fields. This possibly accomplished by using one of the t-ball fields to make more parking spaces. Another thought was to possibly put a bridge connecting Harrington Park to Waterview.

Vice-Chair Bell asked Veronica Williams, Recreation Superintendent, for ideas on how to disseminate the information gathered by Dunaway Associates to the Hispanic and Latino community of Duncanville. Ms. Williams suggested that since the Hispanic and Latino community focuses on the family that family events should be targeted such as schools, elementary especially who may be translators for their parents; churches; sporting events, such as baseball and soccer, and some of the area clubs, such as Greater Dallas Hispanic Chamber of Commerce. She stated that engaging a group of recognized Hispanic leaders to strengthen the visibility and presence. She suggested getting with the Hispanic and Latino city employees and discussing with them about venues they think would help in engaging Hispanic and Latino community. Word of mouth works well as advertising also. These are suggestions that will be conveyed to Dunaway Associates on how to proceed with this intricate part of the community.

Item #5 – Discuss the Travel Policy for the Senior Center:

Staff handed out the "Standard Operating Procedures for Senior Trips" for discussion. Staff explained that the seniors are requesting to travel on trips outside of the 50 mile radius as stated in the second bullet on the hand-out. They are requesting to travel at least 100 miles on a quarterly basis and at least one (1) trip to Austin, Texas for Senior Day at the Capitol every two (2) years. They would only be using city vehicles for the trips. All Board members were in favor of this request. Staff said they would take it back to the seniors and Council.

Item #6 – Adjourn of Regular Meeting:

A motion was made by Board member Priest; a second was received from Board member Hurd. The meeting was adjourned at 7:25 p.m.



Pam Willis
Recording Secretary



Leo Bell, Jr.
Vice-Chair