



**Keep Duncanville Beautiful Board
Regular Meeting
Duncanville City Hall Briefing Room
203 E. Wheatland Road
Friday, April 7, 2017 @ 8:30 A.M.**

Item No. AGENDA

Explanation

1. Public discussion period.
2. Consider approval of minutes of the regular meeting held March 10, 2017.
3. Discuss Success of the 2017 Annual Garden Workshop held on March 11, 2017.
4. Discuss 2017 Household Hazardous Waste (HHW) Collection held on March 25, 2017.
5. Discuss Operation Clean Duncanville (OCD) to be held on April 8, 2017.
6. Discuss which Board Member will be attending the 50th Annual Keep Texas Beautiful Conference.
7. Nominate May 2017 Business Beautification Award recipient.
8. Receive staff report/updates:
 - Volunteer Hours Tracking Sheet
 - SL Hamilton Staff Report

Agenda Posted Friday, March 31, 2017 by 5:00 P.M.

Pam Willis, Recording Secretary

Keep Duncanville Beautiful

2017 Event Calendar

January 2017	February 2017	March 2017
<p>02 New Year's Day (Closed)</p> <p>06 KDB January Meeting KDB Business Beautification Award (BBA) – due to Board</p> <p>14 Litter Survey @ 9 a.m.</p> <p>16 MLK Observance (Closed)</p> <p>17 BBA – City Council Approval</p>	<p>03 KDB February Meeting *Spring Curb Appeal* Nominations due to Pam</p> <hr/> <p>*District 1 – Lee Burton *District 2 – Patti Clemmer *District 3 – Barbara McComb *District 4 – Joe Veracruz *District 5 – Lonnie McKnight *BBA – Daniel Flores</p>	<p>07 Spring Curb Appeal City Council Recognition</p> <p>10 KDB March Meeting</p> <p>11 Annual Garden Workshop</p> <p>25 Household Hazardous Waste</p>
April 2017	May 2017	June 2017
<p>07 KDB April Meeting May Business Beautification Award (BBA) – due to Board</p> <p>08 Don't Mess with Texas Trash-off</p> <p>14 Good Friday (Closed)</p> <p>18 BBA – City Council Approval</p> <p>22 Earth Day</p>	<p>02 BBA – City Council Recognition</p> <p>05 KDB May Meeting</p> <p>05 *Summer Curb Appeal* Nominations due to Pam</p> <p>29 Memorial Day (Closed/Monday)</p>	<p>02 KDB June Meeting</p> <p>06 Summer Curb Appeal City Council Recognition</p> <p>10 Keep Texas Waterways Clean</p> <p>12-14 KTB's 50th Annual Conference in San Antonio, Texas</p>
July 2017	August 2017	September 2017
<p>04 Independence Day (Closed)</p> <p>07 August Business Beautification Award (BBA) – due to Board</p> <p>18 BBA – City Council Approval</p>	<p>01 BBA – City Council Recognition</p> <p>04 *Fall Curb Appeal* Nominations due to Pam</p>	<p>04 Labor Day (Closed)</p> <p>08 KDB September Meeting</p> <p>19 Fall Curb Appeal City Council Recognition</p>
October 2017	November 2017	December 2017
<p>03 National Night Out</p> <p>06 KDB Annual Retreat November Business Beautification Nominations – due to Board</p> <p>17 BBA – City Council Approval</p>	<p>03 BBA – City Council Recognition</p> <p>03 KDB November Meeting *Winter Curb Appeal* Nominations due to Pam</p> <p>03 Arbor Day Participation</p> <p>06 Toy/Coat Recycling Begin</p> <p>23 Thanksgiving (Closed)</p> <p>24 Friday After Thanksgiving</p>	<p>01 KDB December Meeting</p> <p>01 Duncanville Christmas Parade</p> <p>05 Winter Curb Appeal City Council Recognition</p> <p>08 Toy/Coat Recycling Last Pickup</p>



**KEEP DUNCANVILLE BEAUTIFUL
REGULAR MEETING
Duncanville Recreation Teen Room
201 James Collins Boulevard
March 10, 2017
Minutes**

Board Members Present: Frank Alegria, Daneshé Bethune (late), Lee Burton, Sylvia Clark, Patti Clemmer, Cindy Copeland (late), Daniel Flores, Chair Bobby Cutler Hill, Barbara McComb, Lonnie McKnight, Dotti Pennebaker, Curtis Smith, and Vice-Chair Joe Veracruz were present for the meeting.

Board Members Absent: Dorothy Wolverton was absent from the meeting.

City Staff Present: Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL), Pam Willis, Recording Secretary (RS), Council Liaison Dr. Ron Dotson and Jessica Smith (SWC) were city staff in attendance.

Chair Cutler-Hill noted a quorum and called the meeting to order at 8:33 a.m.

1. Public Discussion Period:

No one was in attendance for public discussion.

2. Consider Approval of Minutes of the Regular Meeting held on February 3, 2017:

Chair Cutler Hill asked if everyone had had time to read over the February 3, 2017 minutes. A motion was made by Board member Smith to accept the minutes as written; a second was made by Board member McComb. A vote was taken with a unanimous approval of 12 for and 0 opposed. Board members Bethune and Copeland came in after the vote had been taken. Board member Wolverton was absent from the vote.

3. Discuss 2017 Annual Garden Workshop to be held on March 11, 2017:

Board member Alegria informed the Board that the biggest task would be to get people to attend the workshop. He noted that the planter boxes were made and ready to be given away. He would like to encourage everyone to attend on the Board and to bring someone with them. He explained that his end goal was to create a Garden Club of Duncanville. SL Hamilton thanked Board member Alegria for taking lead on this event.

4. Discuss Upcoming HHW and Operation Clean Duncanville Community Cleanup Events:

SL Hamilton gave the floor to SWC Smith to discuss the two (2) upcoming events. SWC Smith asked for Board members to volunteer their time from 8:15 a.m. to 3:00 p.m. on Saturday, March 25 for the Household Hazardous Waste (HHW) event. The following Board members volunteered for the event: Bethune, Burton, Clemmer, Copeland and Gwynn. SWC Smith requested them to be at the high school location no later than 8:15 a.m. Since this event is a partnership with Dallas County, volunteers will give a survey to each vehicle regarding the items that were brought in. They also needed to make sure that each vehicle provided a proof of residence by either driver's license or utility bill for verification.

SWC Smith also requested volunteers to help with the Operation Clean Duncanville (OCD) that is occurring on Saturday, April 8, 2017 at Armstrong Park between 8 a.m. and 1 p.m. She explained at this event there will be picking up litter throughout the city; paper shredding; collecting electronics for recycling; Batteries & Bulbs will be there to collect batteries and lightbulbs and Goodwill will be there to collect household items as well. She noted that breakfast and lunch will be provided to the volunteers. She explained that the volunteers will need to be at Armstrong Park by 7:30 a.m. the morning of the event. The following Board members volunteered: Burton, Clark, Clemmer, Clark, Copeland, Cutler Hill, McComb, Pennebaker and Veracruz. SL Hamilton mentioned that he thought they would receive help from the Duncanville High School Swim Team too. RS Willis said that she would send out a reminder closer to the time of the event.

5. Receive Staff Report/Updates:

- **Volunteer Hours Tracking Sheet:** RS Willis passed around the Volunteer Hours Tracking Sheet requesting Board members to list their volunteer hours for February. She encouraged Board members to fill in any blanks that were inadvertently forgotten.
- **Staff Report:** SL Hamilton explained to the Board that the GCAA had been turned in to Keep Texas Beautiful (KTB). He should know the results soon. He explained to the Board that he had been asked to serve on the KTB Board; it is a 2 year commitment. The Board congratulated him for that. He explained to the Board that the KTB Conference in San Antonio, TX in June. It is the 50th Annual Keep Texas Beautiful Conference. He will be going to the conference and the Board will need to decide soon which member will be able to go. This will be noted as an Agenda Item for the next meeting on April 7. The dates are June 12 – 14 for the KTB Conference. He reminded the Board that Business Beautification Award nominations need to be given at the next meeting on April 7.

A motion for adjournment was made by Vice-Chair Veracruz and seconded by Board member Copeland. The meeting was adjourned at 9:13 a.m.

KDB Board Member and Volunteer Hours 2016 Calendar Year

Month	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC.	Totals
Alegria, Frank	3.5	4		18	5	6	5	10	6	7	5	DEC JAN	69.5
Bethune, Daneshé										8		45	8
Burton, Lee	3	2.5	10	0	1.5	1.5	0	0	1	3	9	15 3	31.5
Clark, Sylvia									2	7	12	5 35	21
Clemmer, Patricia	3	3	0	0	3	0	0	0		3	15		27
Copeland, Cindy									4	14	14	1 1	32
Cutler-Hill, Bobby	5	4	4	5	3	2	1	0	4	5	13	2 6	46
Flores, Daniel	3	3	4	0	0	0	0	0	2	2			14
Gwynn, Emily	5	12	10	7	11	24	4	23	5	12		0 9.5	113
Kelley-Schwoch, Madeline	28	20	10	5	8	0	0	5	Resign				76
McComb, Barbara	4	2	7	4	3	2	2	15	4	6	14	6 5	63
McKnight, Lonnie		Excused Absence			1	0	3		4	3	3	4	14
Pennebaker, Dotti	3		4	4	0	1	1	3	4	3	10		33
Smith, Curtis									3				3
Veracruz, Joe	6	15	16	8	10	8	14	14	8	8	12	8 12	119
Wilson, Brenda	3		4	2	Resign								9
Wolverton, Dorothy			10	10	2	1	1	1	7	2	2	1 1	34
Recycle Man			"	"	"	"	"	"	"	3	"	"	3
Rudy the Recycling Reindeer													0
Other Volunteers													0
TOTAL 2016	66.5	65.5	79	63	47.5	45.5	31	71	54	86	107	0	716
Grand Total - 2016	716												
New Board Members as of 8/2016													