City of Duncanville

SENIOR ADVOCACY COMMISSION BOARD MEETING
APRIL 06, 2017
SENIOR CENTER NORTHSIDE ROOM
206 JAMES COLLINS BLVD.
REGULAR MEETING – 7:00 P.M.

AGENDA

ITEM NO.	EXPLANATION

1. PUBLIC DISCUSSION PERIOD.
2. DISCUSS AND APPROVE MINUTES.
3. DISCUSS AND ELECT THE VICE CHAIR.
4. DISCUSS UPDATE ON FURNITURE AND OTHER SENIOR CENTER UPGRADES.
5. DISCUSS FLAVOR OF DUNCANVILLE AND OTHER EVENTS TO INCLUDE OUTREACH OPPORTUNITIES.
6. DISCUSS IF WE SHOULD CHANGE OUR MEETING DATE.
7. ADJOURN REGULAR MEETING.

POSTED: Monday March 27, 2017 DATE 5:00 p.m. TIME

Pam Willis

PAM WILLIS, BOARD SECRETARY

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Director of Parks and Recreation · P.O. Box 380280 · Duncanville, Texas 75138-0280 · (972) 780-4972 · Fax (972) 780-6476

City of Duncanville

MEMORANDUM

TO: All Senior Advocacy Commission Members

FROM: Rashidah Madyun, Senior Center Supervisor

DATE: March 22, 2017

SUBJECT: **Senior Advocacy Commission Meeting**
Thursday, April 06, 2017
Regular Meeting: 7:00 p.m.
Senior Center Northside Room

1. **PUBLIC DISCUSSION PERIOD:**
   This time is available for those individuals who have signed-in and wish to address the senior Advocacy Commission. We will follow our "Public Discussion Guidelines" during this agenda time.

2. **DISCUSSION AND CONSIDER APPROVAL OF MINUTES:**
   Discussion held regarding the minutes from the January 12 , 2017 meeting.
   Following discussion, the Commission will consider approval of the minutes.

3. **DISCUSSION ON ELECTING A VICE CHAIR:**
   Discussion held regarding the replacement and election of a Vice Chair.

4. **DISCUSSION ON UPDATES ON THE FURNITURE AND OTHER UPGRADES FOR THE SENIOR CENTER:**
   Discussion will held regarding an update on the furniture and other upgrades for the Senior Center.

5. **DISCUSSION ON MEMBERS INVOLVENT IN SPECIAL EVENTS AND OUTREACH OPPORTUNITIES:**
   Discussion held on ideas and opportunities for members to increase their involvement in special events and community outreach projects. In addition, discuss the experience of those who attended and volunteered at the Flavor of Duncanville event.

6. **DISCUSSION ON CHANGING THE DAY THE SENIOR ADVOCACY COMMISSION MEETS.**
   Discussion held regarding if we should either change or keep our current meeting day.

7. **ADJOURN REGULAR MEETING:**

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MINUTES
DUNCANVILLE SENIOR ADVOCACY COMMISSION MEETING – JANUARY 12, 2017
NORTHSIDE ROOM OF THE D.L. HOPKINS JR., SENIOR CENTER

MEMBERS PRESENT:
Elaine Bell
Robert (Biff) Belew
Kenneth (Kenny) Bradford (Chair)
Dominique Dor
Kim Malone

MEMBERS ABSENT:
Stella West (Resignation)
Alice Yoder

STAFF: Rashidah Madyun, Staff Liaison and Senior Center Supervisor and Pam Willis, Recording Secretary, were staff present.

Chair Bradford noted there was a quorum present and called the meeting to order at 7:09 p.m.

Item #1 – Public Discussion Period:
No one was present to speak during the public discussion period.

Item #2 – Discuss and Consider Approval of Minutes:
Chair Bradford asked if everyone had read over the minutes from the December 1, 2016 meeting. Everyone had. Commission member Bell motioned to accept minutes as written. A second was given by Commission member Belew. A vote was taken and had 5 for and 0 opposed for approval of the minutes from December 1, 2016 as written. Vice-Chair West resigned. Commission member Yoder was not present at the meeting; therefore did not cast a vote.

Item #3 – Discuss Objectives and Duties of the Senior Advocacy Commission:
Recording Secretary Willis passed out notebooks to the new members of the Commission. Staff Liaison Madyun went over and discussed the Commission members' overall duties as a member set by the City Council when the Commission was established in February, 2015. Ms. Madyun asked if there were any questions. There were none.

Item #4 – Discuss and Approve the Final Draft of the On-line Application:
Staff Liaison Madyun thanked Commission member Dor for creating the shorter survey for Senior Center membership. There were a few revisions that needed to be made. Commission member Bell motioned for the new shorter application to be accepted with the revisions; a second motion was made by Commission member Malone. A vote was taken with 5 in favor and 0 opposed.

Item #5 – Discuss Letter Addressed to the City Manager from a Private Citizen and Their Ideas on Use of Funds Toward the Re-Branding of the Senior Center:
Staff Liaison Madyun began discussion regarding the letter from the private citizen. She suggested that the Commission create a response to send the citizen. Chair Bradford suggested the wording and everyone agreed that it sounded good. Chair Bradford said he would send it to Ms. Madyun in an email. The Commission members discussed furniture pictures from Office Depot. Some members requested to actually see the furniture before making suggestions to purchase. One main idea regarding the furniture was to make sure that

it was “senior friendly” and in what colors. Paint colors, suggested from the letter, and how to repurpose the pictures in the Northside room were also discussed.

Item #7 – Adjourn Regular Meeting:
A motion was made by Commission member Bell to adjourn the meeting. The meeting was adjourned at 8:23 pm.

Pam Willis	Kenneth Bradford
Recording Secretary	Chair