



**Keep Duncanville Beautiful Board
Regular Meeting
Duncanville Recreation Center Teen Room
201 James Collins Blvd.
Friday, March 10, 2017 @ 8:30 A.M.**

Item No. AGENDA

Explanation

1. Public discussion period.
2. Consider approval of minutes of the regular meeting held February 3, 2016.
3. Discuss 2017 Annual Garden Workshop to be held March 11, 2017.
4. Discuss upcoming HHW and Operation Clean Duncanville community cleanup events.
5. Receive staff report/updates:
 - Volunteer Hours Tracking Sheet
 - Staff Reports

Agenda Posted Monday, March 6, 2017 by 5:00 P.M.

Timothy Hamilton, Staff Liaison

Keep Duncanville Beautiful

2017 Event Calendar

January 2017	February 2017	March 2017
02 New Year's Day (Closed) 06 KDB January Meeting KDB Business Beautification Award (BBA) – due to Board 14 Litter Survey @ 9 a.m. 16 MLK Observance (Closed) 17 BBA – City Council Approval	03 KDB February Meeting *Spring Curb Appeal* Nominations due to Pam <hr/> *District 1 – Lee Burton *District 2 – Patti Clemmer *District 3 – Barbara McComb *District 4 – Joe Veracruz *District 5 – Lonnie McKnight *BBA – Daniel Flores	07 Spring Curb Appeal City Council Recognition 10 KDB March Meeting 11 Annual Garden Workshop 25 Household Hazardous Waste
April 2017	May 2017	June 2017
07 KDB April Meeting May Business Beautification Award (BBA) – due to Board 08 Don't Mess with Texas Trash-off 14 Good Friday (Closed) 18 BBA – City Council Approval 22 Earth Day	02 BBA – City Council Recognition 05 KDB May Meeting 05 *Summer Curb Appeal* Nominations due to Pam 29 Memorial Day (Closed/Monday)	02 KDB June Meeting 06 Summer Curb Appeal City Council Recognition 10 Keep Texas Waterways Clean 12-14 KTB's 50th Annual Conference in San Antonio, Texas
July 2017	August 2017	September 2017
04 Independence Day (Closed) 07 August Business Beautification Award (BBA) – due to Board 18 BBA – City Council Approval	01 BBA – City Council Recognition 04 *Fall Curb Appeal* Nominations due to Pam	04 Labor Day (Closed) 08 KDB September Meeting 19 Fall Curb Appeal City Council Recognition
October 2017	November 2017	December 2017
03 National Night Out 06 KDB Annual Retreat November Business Beautification Nominations – due to Board 17 BBA – City Council Approval	03 BBA – City Council Recognition 03 KDB November Meeting *Winter Curb Appeal* Nominations due to Pam 03 Arbor Day Participation 06 Toy/Coat Recycling Begin 23 Thanksgiving (Closed) 24 Friday After Thanksgiving	01 KDB December Meeting 01 Duncanville Christmas Parade 05 Winter Curb Appeal City Council Recognition 08 Toy/Coat Recycling Last Pickup



**KEEP DUNCANVILLE BEAUTIFUL
REGULAR MEETING
Council Briefing Room
203 E. Wheatland Road
February 3, 2017**

Board Members Present: Daneshé Bethune, Lee Burton, Sylvia Clark, Cindy Copeland, Emily Gwynn, Chair Bobby Cutler Hill, Barbara McComb, Lonnie McKnight, Vice-Chair Joe Veracruz, and Dorothy Wolverton (8:37am) were present for the meeting.

Board Members Absent: Frank Alegria, Patti Clemmer, Daniel Flores, Dotti Pennebaker, and Curtis Smith.

City Staff Present: Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL) and SWC Jessica Smith were city staff in attendance. Mayor David Green was also in attendance for this meeting.

Chair Cutler-Hill noted a quorum and called the meeting to order at 8:31 a.m.

1. Public Discussion Period:

No one was in attendance for public discussion.

2. Consider Approval of Minutes of the Regular Meeting held on December 1, 2016:

Chair Cutler Hill asked if everyone had had time to read over the December 1, 2016 minutes. A motion was made by Board member Burton to accept the minutes as written; a second was made by Board member Veracruz. A vote was taken with a unanimous approval of 9 for and 0 opposed. Board member Wolverton came in after the vote had been taken. Board members Frank Alegria, Patti Clemmer, Daniel Flores, Dotti Pennebaker, and Curtis Smith were absent from the vote.

3. Discuss 2017 Litter Survey results:

SL Hamilton reported that Litter Survey results were an average of 2.30 in 2015, 2.22 in 2016, and 1.73 in 2017. Board members that participated in the 2017 Litter Survey stated that they felt the results were directly attributable to the increase in Litter Control personnel approved by council in the FY2015 budget. Mayor Green was thanked by the board for the support of these efforts by the City Council.

4. Discuss 2017 Annual Garden Workshop to be held March 11, 2017:

SL Hamilton announced that he and board member Alegria were still working on getting

the speakers secured through the Dallas County Master Gardeners speaker's bureau. As soon as the speaker order is determined, the Annual Garden Workshop flyer can be finalized.

5. Discuss upcoming HHW and Operation Clean Duncanville community cleanup events:

SWC Jessica Smith stated that the HHW is scheduled for March 25, 2017. Operation Clean Duncanville is scheduled for April 8, 2017. Help for the HHW is needed primarily in collecting data from participants as well as traffic control. For Operation Clean Duncanville, board members will be needed both for the cleanup coordination and public interaction for the collection points.

6. Submit Curb Appeal nominations:

A reminder was given by SL Hamilton that Curb Appeal nominations are due to staff by Monday, February 6, 2017.

7. Discuss Youth Litter Prevention campaign possibilities:

Board member Gwynn led a discussion of contest ideas to generate excitement and energy in the DISD schools. Board members were interested in further development of this idea and board member Bethune let board member Gwynn know that she would be glad to help with this project.

8. Discuss future grant opportunities from KAB/KTB:

It was noted that through our relationship with KTB and new affiliation with KAB, many grant opportunities exist but require detailed applications and good reporting to follow-up. Board member Bethune confirmed the challenges posed by grant applications since that is an area of expertise for her.

9. Receive Staff and Focus Area Committee Report/Update:

- **Volunteer Hours Tracking Sheet:** SL Hamilton passed around the Volunteer Hours Tracking Sheet requesting Board members to list their volunteer hours for December and January.
- **SL Hamilton Staff Report:** SL Hamilton informed the board that the GCAA application was to be mailed later that day. He also informed the board that he was assisting in the judging of the GCAA applications in Austin later in the month.

A motion for adjournment was made by Board member Clark and seconded by Board member Burton. The meeting was adjourned at 9:48 a.m.

