



**KEEP DUNCANVILLE BEAUTIFUL  
REGULAR MEETING  
Council Briefing Room  
203 E. Wheatland Road  
February 3, 2017**

Board Members Present: Daneshé Bethune, Lee Burton, Sylvia Clark, Cindy Copeland, Emily Gwynn, Chair Bobby Cutler Hill, Barbara McComb, Lonnie McKnight, Vice-Chair Joe Veracruz, and Dorothy Wolverton (8:37am) were present for the meeting.

Board Members Absent: Frank Alegria, Patti Clemmer, Daniel Flores, Dotti Pennebaker, and Curtis Smith.

City Staff Present: Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL) and SWC Jessica Smith were city staff in attendance. Mayor David Green was also in attendance for this meeting.

**Chair Cutler-Hill noted a quorum and called the meeting to order at 8:31 a.m.**

**1. Public Discussion Period:**

No one was in attendance for public discussion.

**2. Consider Approval of Minutes of the Regular Meeting held on December 1, 2016:**

Chair Cutler Hill asked if everyone had had time to read over the December 1, 2016 minutes. A motion was made by Board member Burton to accept the minutes as written; a second was made by Board member Veracruz. A vote was taken with a unanimous approval of 9 for and 0 opposed. Board member Wolverton came in after the vote had been taken. Board members Frank Alegria, Patti Clemmer, Daniel Flores, Dotti Pennebaker, and Curtis Smith were absent from the vote.

**3. Discuss 2017 Litter Survey results:**

SL Hamilton reported that Litter Survey results were an average of 2.30 in 2015, 2.22 in 2016, and 1.73 in 2017. Board members that participated in the 2017 Litter Survey stated that they felt the results were directly attributable to the increase in Litter Control personnel approved by council in the FY2015 budget. Mayor Green was thanked by the board for the support of these efforts by the City Council.

**4. Discuss 2017 Annual Garden Workshop to be held March 11, 2017:**

SL Hamilton announced that he and board member Alegria were still working on getting

the speakers secured through the Dallas County Master Gardeners speaker's bureau. As soon as the speaker order is determined, the Annual Garden Workshop flyer can be finalized.

**5. Discuss upcoming HHW and Operation Clean Duncanville community cleanup events:**

SWC Jessica Smith stated that the HHW is scheduled for March 25, 2017. Operation Clean Duncanville is scheduled for April 8, 2017. Help for the HHW is needed primarily in collecting data from participants as well as traffic control. For Operation Clean Duncanville, board members will be needed both for the cleanup coordination and public interaction for the collection points.

**6. Submit Curb Appeal nominations:**

A reminder was given by SL Hamilton that Curb Appeal nominations are due to staff by Monday, February 6, 2017.

**7. Discuss Youth Litter Prevention campaign possibilities:**

Board member Gwynn led a discussion of contest ideas to generate excitement and energy in the DISD schools. Board members were interested in further development of this idea and board member Bethune let board member Gwynn know that she would be glad to help with this project.

**8. Discuss future grant opportunities from KAB/KTB:**

It was noted that through our relationship with KTB and new affiliation with KAB, many grant opportunities exist but require detailed applications and good reporting to follow-up. Board member Bethune confirmed the challenges posed by grant applications since that is an area of expertise for her.

**9. Receive Staff and Focus Area Committee Report/Update:**

- **Volunteer Hours Tracking Sheet:** SL Hamilton passed around the Volunteer Hours Tracking Sheet requesting Board members to list their volunteer hours for December and January.
- **SL Hamilton Staff Report:** SL Hamilton informed the board that the GCAA application was to be mailed later that day. He also informed the board that he was assisting in the judging of the GCAA applications in Austin later in the month.

A motion for adjournment was made by Board member Clark and seconded by Board member Burton. The meeting was adjourned at 9:48 a.m.