

**LIBRARY ADVISORY BOARD
REGULAR MEETING
CONFERENCE ROOM, LIBRARY/RECREATION CENTER
201 JAMES COLLINS BLVD
NOVEMBER 10, 2016 @ 6:30 P.M.**

A regular meeting of the Library Advisory Board was held on Thursday, November 10, 2016, at 6:30 PM, in the Conference Room of the Library and Recreation Center, with a quorum present, to wit:

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| Joe Hassler | President | Absent, Excused |
| Juan Chapa, Jr. | Vice President | Present |
| Yolanda Columbus | Boardmember | Present |
| Doris Hubbard | Boardmember | Absent, Excused |
| Jan Knoll | Boardmember | Absent |
| Dian Lemons | Boardmember | Present |
| Quay Roberts | Boardmember | Present |
| Mary Ann Taylor | Boardmember | Present |
| Noella Whavers | Boardmember | Present |

Also present:

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| Dennis Quinn | Library Director, Staff Liaison |
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1. CALL TO ORDER

Vice President Chapa called the meeting to order at 6:35 PM.

2. MINUTES

A. Approve the Minutes of the September 1, 2016 Regular Meeting

The minutes of September 1, 2016 were reviewed. It was noted that the guest author at the Friends' October 25 meeting was Catherine Tucker, not Catherine Taylor. Boardmember Lemons moved that the minutes be approved as corrected. Boardmember Columbus seconded. The motion carried (6 in favor; 0 opposed).

3. REPORTS/PRESENTATIONS

A. Boardmember Reports

Boardmember Taylor reported that the Friends' Author Appreciation Banquet honoring local author Michelle Stimpson was well-attended, and that the Friends' ongoing booksale is being overseen by a new volunteer who has previous experience in the bookselling industry.

B. Library Director's Report

Library Director Quinn reported a successful Fall Clean-Out, which brought in twice the traffic and materials of the previous iteration in Spring 2016. Library staff are working with the Parks and Solid

Waste departments to plan joint effort for future recycling/donation events. In a similar vein, the Library and the Recreation Center joined forces for Boo Bash, which saw higher attendance than the combined total of both departments' 2015 Halloween events.

C. Strategic Plan Update

Equipment for circulating laptops (1A.01) is expected to arrive in the next few weeks, and staff is developing corresponding policy and documentation, to be brought before board at future meeting for approval. A NaNoWriMo writing class (2A.17) led by Adult Services Librarian Stephanie Lott is underway, having begun in October and running through the end of November. Interlocal agreements for reciprocal library membership with DeSoto and Cedar Hill (2D.01) have been approved by the City Councils of the three respective cities, and became effective October 1. A portable canopy for outdoor events (4B.01) has been procured with funds provided by the Friends of the Library. Staff have developed a plan to address the need for additional study rooms/spaces (5B.01) with mobile partitions, toward which the Friends of the Library have agreed to provide funding assistance.

4. PUBLIC COMMENT

There were no visitors for the public comment period.

5. DISCUSSION

A. Discuss and consider revisions to Library Collection Development Policy

Library Director Quinn gave a presentation on library collection development, including guiding principles, the goals and purposes of the collection, criteria for selection, sources of recommendations and input on potential acquisitions.

There was discussion among present members regarding the balance between prescriptive and demand-driven acquisitions, potential impact of the reciprocal library membership agreement with Cedar Hill and DeSoto, methods of analyzing collection usage, and additional sources of information that may be useful in guiding collection development.

Staff will draft a final policy for consideration at the Board's January meeting.

6. ADJOURN

Vice President Chapa adjourned the meeting at 8:12 PM.

APPROVED


Library Board President

ATTEST


Library Director