

**DUNCANVILLE NEIGHBORHOOD VITALITY COMMISSION  
REGULAR MEETING  
COUNCIL BRIEFING ROOM, CITY HALL  
203 E. WHEATLAND ROAD  
JANUARY 25, 2017 @ 7:00 P.M.**

A meeting of the Duncanville Neighborhood Vitality Commission was held on Wednesday, January 25, 2017, at 7:00 p.m. with a quorum present to wit:

Brenda O'Brien	Commissioner	Present
Jeff Burton	Commissioner	Present
Ralo Thompson	Commissioner	Present 7:15 PM
Dr. Michael Miner	Commissioner	Present
Walter J. Rhim	Commissioner	Absent
Leslie Thomas	Council Liaison	Present 7:20 PM

The meeting convened in the Council Briefing Room and called to order at 7:05 PM

**Approval of Minutes:**

A motion Jeff Burton; seconded by Michael Miner were made to approve the minutes from the November 30th Regular Meeting, passing 3-0 in favor.

**Report Regarding Duncanville Comprehensive Planning Committee:**

Commissioner Burton provided a report on the consultant. The guiding principles have been updated and tweaked. The analysis done by the consultants is of particular interest to the Neighborhood Vitality Commission as it provided information on rental properties, and a map of code violations throughout the city.

**Visitations to other Boards and Commissions:**

City Manager Kevin Hugman handed out a list of all Boards and Commissions with their meeting times and locations. Commissioner Miner recommended each of the members take one or two boards and attend a meeting. By doing this they will see how each board might correlate to the Neighborhood Vitality Commission's mission statement. Commissioner Burton will attend the Duncanville Community & Economic Development Corporation, Commissioner O'Brien will attend Duncanville Community Multicultural Commission, Commissioner Thompson will attend the Social Engagement Partnership meeting, and Commissioner Michael Miner will attend the Parks and Recreation Advisory Board.

Commissioner Thompson also added input on the Comprehensive Plan Steering Committee. He stated that the theme for neighborhoods was revised to "promote vibrant neighborhoods through diverse housing, community involvement, public-private collaboration, and maintenance initiatives". He also noted that this statement is flexible and is long term not just short term. Commissioner Thompson spoke about maps prepared by consultants showing rentals, and distressed sales. The Neighborhood Vitality Commission could be part of a land

bank mission; also in the future look into how the commission can fulfill this. Commissioner Thompson will touch base with Shad Comieux of Freese and Nichols to come and visit with the Neighborhood Vitality Commission.

**Event Trailer for Neighborhood Block Parties:**

City Manager Kevin Hugman presented information on a proposed event trailer for neighborhood block parties. Commissioner Miner is concerned about the utilization but thinks it's a good idea, and suggested using it in the parks. He also suggested putting a damage deposit in the contract. Commissioner Thompson likes the idea of having volunteer cops or a staff person available. The commissioners also discussed the need for music equipment, expressing concern about noise, but decided it should be part of equipment.

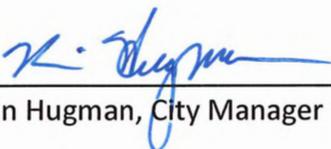
**Receive Commission and Staff Requests and Reports:**

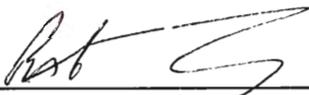
Commissioner Miner briefed the commission about the status of creating the 501C3 organization and the paperwork has been sent to Austin. City Manager Kevin Hugman mentioned five properties that are currently being evaluated. In the future, there should probably be an application process. Commissioner Miner said they were looking at adding other church groups and volunteers to PIP. The commission is looking at doing three weekends with about 3-4 houses per weekend. Commissioner O'Brien mentioned that several business owners are interested in providing assistance to Duncanville Revitalization, specifically mentioning a Furniture Store and Roma's are happy to help.

**Public Comments:**

No one commented.

A motion and second were made to adjourn the meeting, passing 4-0 in favor, at 8:15 PM.

  
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Kevin Hugman, City Manager

  
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Brenda O'Brien, President  
Ralo Thompson, Vice President