



## MINUTES

DUNCANVILLE SENIOR ADVOCACY COMMISSION MEETING – DECEMBER 1, 2016  
NORTHSIDE ROOM OF THE D.L. HOPKINS JR., SENIOR CENTER

### MEMBERS PRESENT:

Elaine Bell  
Robert (Biff) Belew  
Kenneth (Kenny) Bradford (Chair)  
Dominique Dor  
Kim Malone  
Alice Yoder

### MEMBERS ABSENT:

Stella West (Vice-Chair)

STAFF: Rashidah Madyun, Staff Liaison and Senior Center Supervisor and Pam Willis, Recording Secretary, were staff present.

Chair Bradford noted there was a quorum present and called the meeting to order at 7:03 p.m.

### Item #1 – Public Discussion Period:

No one was present to speak during the public discussion period.

### Item #2 – Discuss and Consider Approval of Minutes:

Chair Bradford asked if everyone had read over the minutes from the November 10, 2016 meeting. Everyone had. Commission member Bell motioned to accept minutes as written. A second was given by Commission member Belew. A vote was taken and had 5 for and 0 opposed for approval of the minutes from November 10, 2016 as written. Vice-Chair West was not in attendance and therefore not able to vote.

### Item #3 – Discuss and Approve New Hours for Meeting:

Staff Liaison Madyun asked the Commission if they desired to change the start of the meetings from 7:00 p.m. to 6:30 p.m. a little bit earlier. Commission member Belew explained to the Commission that because he worked at the DFW Airport it was easier for him to come at 7:00 p.m. than at 6:30 p.m. All of the Commission members seemed to agree that it was easier meeting at 7:00 p.m. A vote was taken and it was unanimous 6 for and 0 opposed that the beginning time of meetings remain at 7:00 p.m.

### Item #4 – Discuss and Approve the Final Draft of the On-line Application:

Staff Liaison Madyun handed out copies of the final draft created by Commission member Dor to the Commission. Allowing the Commission members to look over the final draft of the on-line application, they began to have questions. Explanation was given to the newer Commission members on why it was necessary to have an on-line application. Commission member Dor noted their concerns and said she would make the changes and provide an updated version at the next meeting in January 2017.

### Item #5 – Discuss Letter Addressed to the City Manager from a Private Citizen and Their Ideas on Use of Funds Toward the Re-Branding of the Senior Center:

Staff Liaison Madyun handed out a copy of the letter from the private citizen for the Commission to read over. After the Commission read over the letter, Staff Liaison Madyun took the Commission around the building to discuss the suggestions made in the letter. Some suggestions that were made included changing the name to D.L. Hopkins, Jr. Community

Center, painting the stage area, getting new furniture, etc. It was determined by the Commission to discuss this at the next meeting in more detail.

Item #6 – Discuss Polo Shirt Design for Commission Members:

Staff Liaison Madyun the Commission colors and types of shirts prior to the meeting. The Commission tentatively decided on a black polo-type shirt, short sleeved with no pocket. Staff Liaison Madyun told the Commission that she would check on pricing for the shirts.

Item #7 – Adjourn Regular Meeting:

A motion was made by Commission member Bell to adjourn the meeting. The meeting was adjourned at 8:14 pm.



Pam Willis  
Recording Secretary



Kenneth Bradford  
Chair