



City of Duncanville

**SENIOR ADVOCACY COMMISSION BOARD MEETING
JANUARY 12, 2017
SENIOR CENTER NORTHSIDE ROOM
206 JAMES COLLINS BLVD.
REGULAR MEETING – 7:00 P.M.**

AGENDA

ITEM NO.	EXPLANATION
1.	PUBLIC DISCUSSION PERIOD.
2.	DISCUSS AND APPROVE MINUTES.
3.	DISCUSS OBJECTIVES AND DUTIES OF THE SENIOR ADVOCACY COMMISSION.
4.	DISCUSS AND APPROVE THE FINAL DRAFT OF THE ONLINE APPLICATION.
5.	DISCUSS LETTER FROM PRIVATE CITIZEN AND REVIEW OF PRIORITIZATION OF FUNDS FOR THE RE-BRANDING OF SENIOR CENTER.
6.	ADJOURN REGULAR MEETING.

POSTED Friday, 12-30-16 DATE 5:00 p.m. TIME

Pam Willis
PAM WILLIS, BOARD SECRETARY

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City of Duncanville

MEMORANDUM

TO: All Senior Advocacy Commission Members

FROM: Rashidah Madyun, Senior Center Supervisor

DATE: December 22, 2016

SUBJECT: **Senior Advocacy Commission Meeting
Thursday, January 12, 2017
Regular Meeting: 7:00 p.m.
Senior Center Northside Room**

1. **PUBLIC DISCUSSION PERIOD:**

This time is available for those individuals who have signed-in and wish to address the senior Advocacy Commission. We will follow our "Public Discussion Guidelines" during this agenda time.

2. **DISCUSSION AND CONSIDER APPROVAL OF MINUTES:**

Discussion will be held regarding the minutes from the December 1, 2016 meeting. Following discussion, the Commission will consider approval of the minutes.

3. **DISCUSSION ON OBJECTIVES AND DUTIES OF THE SENIOR ADVOCACY COMMISSION:**

Discussion will be held regarding the objectives, duties, and responsibility of the Commission.

4. **DISCUSSION AND APPROVAL OF THE FINAL DRAFT OF THE ONLINE APPLICATION:**

Discussion will be held regarding the final draft and approval of the online application by Commission member Dominique Dor.

5. **DISCUSSION ON LETTER FROM A PRIVATE CITIZEN AND REVIEW OF PRIORITIZATION OF FUNDS FOR THE RE-BRANDING OF THE SENIOR CENTER:**

Discussion will continue on the ideas from a private citizen's suggestions for the re-branding of the Senior Center. Further discussion will include a review of the prioritized items previously selected from the Commission.

6. **ADJOURN REGULAR MEETING:**



MINUTES

DUNCANVILLE SENIOR ADVOCACY COMMISSION MEETING – DECEMBER 1, 2016
NORTHSIDE ROOM OF THE D.L. HOPKINS JR., SENIOR CENTER

MEMBERS PRESENT:

Elaine Bell
Robert (Biff) Belew
Kenneth (Kenny) Bradford (Chair)
Dominique Dor
Kim Malone
Alice Yoder

MEMBERS ABSENT:

Stella West (Vice-Chair)

STAFF: Rashidah Madyun, Staff Liaison and Senior Center Supervisor and Pam Willis, Recording Secretary, were staff present.

Chair Bradford noted there was a quorum present and called the meeting to order at 7:03 p.m.

Item #1 – Public Discussion Period:

No one was present to speak during the public discussion period.

Item #2 – Discuss and Consider Approval of Minutes:

Chair Bradford asked if everyone had read over the minutes from the November 10, 2016 meeting. Everyone had. Commission member Bell motioned to accept minutes as written. A second was given by Commission member Belew. A vote was taken and had 5 for and 0 opposed for approval of the minutes from November 10, 2016 as written. Vice-Chair West was not in attendance and therefore not able to vote.

Item #3 – Discuss and Approve New Hours for Meeting:

Staff Liaison Madyun asked the Commission if they desired to change the start of the meetings from 7:00 p.m. to 6:30 p.m. a little bit earlier. Commission member Belew explained to the Commission that because he worked at the DFW Airport it was easier for him to come at 7:00 p.m. than at 6:30 p.m. All of the Commission members seemed to agree that it was easier meeting at 7:00 p.m. A vote was taken and it was unanimous 6 for and 0 opposed that the beginning time of meetings remain at 7:00 p.m.

Item #4 – Discuss and Approve the Final Draft of the On-line Application:

Staff Liaison Madyun handed out copies of the final draft created by Commission member Dor to the Commission. Allowing the Commission members to look over the final draft of the on-line application, they began to have questions. Explanation was given to the newer Commission members on why it was necessary to have an on-line application. Commission member Dor noted their concerns and said she would make the changes and provide an updated version at the next meeting in January 2017.

Item #5 – Discuss Letter Addressed to the City Manager from a Private Citizen and Their Ideas on Use of Funds Toward the Re-Branding of the Senior Center:

Staff Liaison Madyun handed out a copy of the letter from the private citizen for the Commission to read over. After the Commission read over the letter, Staff Liaison Madyun took the Commission around the building to discuss the suggestions made in the letter. Some suggestions that were made included changing the name to D.L. Hopkins, Jr. Community

Center, painting the stage area, getting new furniture, etc. It was determined by the Commission to discuss this at the next meeting in more detail.

Item #6 – Discuss Polo Shirt Design for Commission Members:

Staff Liaison Madyun the Commission colors and types of shirts prior to the meeting. The Commission tentatively decided on a black polo-type shirt, short sleeved with no pocket. Staff Liaison Madyun told the Commission that she would check on pricing for the shirts.

Item #7 – Adjourn Regular Meeting:

A motion was made by Commission member Bell to adjourn the meeting. The meeting was adjourned at 8:14 pm.

Pam Willis
Recording Secretary

Kenneth Bradford
Chair