



City of Duncanville

**SENIOR ADVOCACY COMMISSION BOARD MEETING
DECEMBER 1, 2016
SENIOR CENTER NORTHSIDE ROOM
206 JAMES COLLINS BLVD.
REGULAR MEETING – 7:00 P.M.**

AGENDA

ITEM NO.	EXPLANATION
1.	PUBLIC DISCUSSION PERIOD.
2.	DISCUSS AND APPROVE MINUTES.
3.	DISCUSS AND APPROVE NEW HOURS FOR MEETING.
4.	DISCUSS AND APPROVE THE FINAL DRAFT OF THE ONLINE APPLICATION.
5.	DISCUSS LETTER ADDRESSED TO THE CITY MANAGER FROM A PRIVATE CITIZEN AND THEIR IDEAS ON USE OF FUNDS TOWARD THE RE-BRANDING OF THE SENIOR CENTER.
6.	DISCUSS POLO SHIRT DESIGN FOR COMMISSION MEMBERS
7.	ADJOURN REGULAR MEETING

POSTED: Monday, 11-28-16 DATE 3:00 p.m TIME

Pam Willis
PAM WILLIS, BOARD SECRETARY

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City of Duncanville

MEMORANDUM

TO: All Senior Advocacy Commission Members

FROM: Rashidah Madyun, Senior Center Supervisor

DATE: November 18, 2016

SUBJECT: **Senior Advocacy Commission Meeting**
Thursday, December 1, 2016
Regular Meeting: 7:00 p.m.
Senior Center Northside Room

1. **PUBLIC DISCUSSION PERIOD:**
This time is available for those individuals who have signed-in and wish to address the senior Advocacy Commission. We will follow our “Public Discussion Guidelines” during this agenda time.
2. **DISCUSSION AND CONSIDER APPROVAL OF MINUTES:**
Discussion will be held regarding the minutes from the November 10, 2016 meeting. Following discussion, the Commission will consider approval of the minutes.
3. **DISCUSSION AND APPROVAL OF NEW HOURS FOR MEETING:**
Discussion will be held regarding the hours we meet.
4. **DISCUSSION AND APPROVAL OF THE FINAL DRAFT OF THE ONLINE APPLICATION:**
Discussion will be held regarding the final draft and approval of the online application by Commission member Dominique Dor.
5. **DISCUSSION ON LETTER TO CITY MANAGER FROM A PRIVATE CITIZEN AND THEIR IDEAS ON USE OF FUNDS TOWARD RE-BRANDING THE SENIOR CENTER:**
Discussion will be held regarding a private citizens ideas for the use of funds to re-brand the Senior Center.
6. **DISCUSSION ON POLO SHIRTS:**
Discussion will be held regarding design of polo shirts for Commission Members.
7. **ADJOURN REGULAR MEETING:**



MINUTES

DUNCANVILLE SENIOR ADVOCACY COMMISSION MEETING – NOVEMBER 10, 2016
NORTHSIDE ROOM OF THE D.L. HOPKINS JR., SENIOR CENTER

MEMBERS PRESENT:

Elaine Bell
Kenneth (Kenny) Bradford
Mark David (Chair)
Dominique Dor
Kim Malone
Stella West (Vice-Chair)
Alice Yoder

MEMBERS ABSENT:

Robert (Biff) Belew

STAFF: Rashidah Madyun, Staff Liaison and Senior Center Supervisor and Bart Stevenson, Director Parks & Recreation was present. Pam Willis, Recording Secretary, was absent.

Vice-Chairperson Stella West noted there was a quorum present and the meeting was called to order at 7:00 p.m.

Item #1 – Public Discussion Period:

No one was present to speak during the public discussion period. Bart Stevenson assisted with the meeting.

Item #2 – Discussion and Consider Approval of Minutes:

Staff Liaison Rashidah explained the process of viewing the minutes prior to the meeting to the new members. A brief moment was given to allow anyone who had not read the minutes to do so. All present agreed that the minutes were read. A motion for approval from Commission member Bell was made, and a second from Commission member Kenny. A vote was taken with 7 for and 0 opposed. Commission member Biff was not in attendance for the vote.

Item #3 – Discuss Nominations For Commission Chair:

Staff Liaison Rashidah, announced that Chair Mark David has resigned from the membership and Chair position of the Commission. She also made it clear, that anyone accepting the position would serve until August 2017, the remaining term of Chair David. Commission member Dor asked what the responsibilities were of the Chairperson. Director of Parks & Recreation, Bart Stevenson and Rashidah explained the duties of the position.

At approximately 7:10 pm Chair David arrived and announced his resignation. He stated work related reasons and a lack of respect he received from several members of the Commission as the reason for his leave.

Commission member Kenny was nominated by a unanimous vote. Commission member Kenny assumed the position as Chair, took over the meeting.

Item #4 – Discuss Calendar For Meetings and Special Events:

Staff Liaison Rashidah presented a draft of a calendar that Pam Willis, Recording Secretary created. A discussion followed and Commission member Kim asked, were there any activities at the Senior Center directed toward her age group (the late 30's). The answer was no, that most are targeted to the active and "more youthful" seniors (i.e., of mind, body, and spirit).

Chair Kenny suggested we show up at some of the Duncanville activities that target younger people. Staff Liaison Rashidah suggested that members of the Commission attend activities at the Senior Center and invited everyone to attend the upcoming Thanksgiving luncheon on Friday, November 18. More discussion ensued around the subject matter, and Bart, Parks & Recreation Director interjected that on a national level, facilities are getting away from the "senior" center" name. This discussion led us to the next agenda item.

Item #5 – Discuss Re-Branding Funds For the Senior Center:

It was discussed by Commission members the importance and impact of prioritizing how the money is spent toward Re-Branding the center. Vice Chairperson Stella, voiced concerns about spending money on re-facing the facility, and not spending money to get new exercise equipment, and the instructors to teach the classes. Parks and Recreation Director, Bart, agreed that this is an important component. Staff Liaison Rashidah spoke about the new yoga instructor and how packed the classes are. Commission member Bell wants to re-do the entry area first before changing the signage. Most Commission members believed it wasn't important to change the name just yet.

The top four agreed upon priorities were:

1. Improving/updating the entryway (furnishings, etc.)
2. Coffee Bar
3. Painting the exterior and interior of the building
4. P. A. System for emergency preparedness, etc.

Commission member Dor suggested changing the hours of operation. Staff Liaison Rashidah said it shouldn't be a problem so long as the demand was there.

Item #6 – Discuss Online Membership Application:

Commission member Dor suggested adding an "auto reply" to save Rashidah the time and effort in providing feed-back. The reply would tell applicants that they must come into the center to sign and pay for their membership (meal memberships do not require a fee). The online application will be used for community and special events. Commission member Dor will finalize the application.

Item #7 – Discuss Ordering Polo Shirts:

Staff Liaison Rashidah will email members 3 options to choose. In addition, she asked if we were interested in changing our meeting time. Since Commission member Biff was not present, the issue was tabled for the next meeting.

The Commission members agreed to change next month's meeting from the 8th to the 1st due to the employee Christmas party.

The meeting was adjourned at 8:14 pm.

Elaine Bell for Pam Willis
Recording Secretary

Kenneth Bradford
Chair



Swift™ Lounge Seating and Occasional Tables, Mayer Fabrics Charcoal Primo and Essence/Ultraeather™ Red, Platinum Metallic, Natural Finish
Myriad™ Cylinder Table, Natural Finish

Features Metal base/legs; Hardwood detail; Ganging chairs and occasional tables; Replaceable parts; Meets and/or exceeds ANSI/BIFMA X5.1-2002 using National's certified testing facility; Meets CAL 117 flammability standards; TB133 fire barrier option

Arm Options Left arm, right arm, both arms or armless; Hardwood or black thermofoil tablet arm

Fabric Options Contrasting fabric; Custom embroidery available

Power/Data Available in 30°, 45°, 90° and small end tables

Wood Finishes Catalyzed top coat resists denting, peeling and reactions to chemicals; Antimicrobial Silver Ion Protection; IM Brighton, NM Natural, HN Honey, CL Caramel, 793 Acorn, 792 Sable, TF Truffle, AC Autumn, MC Amber, CW Cordovan, DW Judicial, MH Mocha, 405 Designer White Paint, 462 Cinder Paint

Metal Colors 462 Cinder, 497 Polished Aluminum, 501 Platinum Metallic, 503 Satin Nickel Metallic

Wood Finishes



Metal Colors



Features and Options



Contrasting Fabric

Cinder Frame
Polished Aluminum Frame

Platinum Metallic Frame
Satin Nickel Metallic Frame

Wood Tablet
Black Polyurethane Tablet



