DUNCANVILLE

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Duncanville Community Multicultural Commission

REGULAR MEETING AGENDA

Thursday, September 15, 2016
6:30 P.M.
Council Briefing Room
203 E. Wheatland Road

AGENDA

1. **Public Discussion Period**
2. **Election of Chair**
3. **Election of Vice-Chair**
4. **Approval of Minutes**
5. **FY17 Budget Update**
6. **Fusion Festival 2017**
7. **Festival en Duncanville**
8. **National Night Out**
9. **Adjourn Regular Meeting**
10. **Meet & Greet New Commission Members**

Posted on Monday, September 12, 2016 @ 6:30 P.M.

Pam Willis

PAM WILLIS, COMMISSION SECRETARY

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City of Duncanville

MEMORANDUM

TO: All Duncanville Community Multicultural Commission Members

FROM: Veronica Williams, Commission Liaison/Recreation Superintendent
Bart Stevenson, Director of Parks and Recreation

DATE: September 12, 2016

SUBJECT: **Duncanville Community Multicultural Commission Meeting**
Thursday, September 15, 2016
Regular Meeting: 6:30PM
City Council Briefing Room

1. **Public Discussion Period**
   This time is available for those individuals who have signed in and wish to address the Multicultural Commission.
2. **Election of Chair**
   With the resignation of Lorraine Hood-Jack, a new Chair for the Duncanville Community Multicultural Commission will need to be chosen.
3. **Election of Vice-Chair**
   After election of a new Chair, a Vice-Chair will need to be chosen to sit in for the Chair if needed.
4. **Discussion and Consider Approval of Minutes**
   Discussion will be held regarding the minutes from the July 21, 2016 Regular Meeting. Following discussion, the Board will consider approval of the minutes.
5. **Discuss FY17 Budget Update**
   Discuss the upcoming FY17 Budget Year and what to expect.
6. **Fusion Fest 2017**
   Discuss the plan for Fusion Fest 2017.
7. **Festival en Duncanville**
   The commission will discuss and determine the manor of engagement for the Festival en Duncanville *event and determine who will be in attendance.*
8. **National Night Out**
   The commission will discuss and determine the manor of engagement for the ***National Night Out*** *event and determine who will be in attendance.*
9. **Adjourn Regular Meeting**
10. **Meet and Greet New Commission Members**
    Current members will introduce themselves to the new commission members and in turn the new commission members will introduce themselves to the Commission.

DUNCANVILLE COMMUNITY MULTICULTURAL COMMISSION REGULAR MEETING
CITY HALL BRIEFING ROOM, 203 E. WHEATLAND ROAD
July 21, 2016

The Duncanville Community Multicultural Commission (DCMC) held a regular meeting on Thursday, July 21, 2016 at 6:33 p.m. with a quorum present, to wit:

Lorraine Hood-Jack, Chair
Michael Grace
Mary Fae Kamm
Patrick LeBlanc (Absent)
Linda Lydia (6:35 pm)
Lia Polk (Absent/Excused)
Ray Uehara
Janet Watson

Staff: Veronica Williams Staff Liaison and Recreation Superintendent and Commission Secretary Pam Willis were city staff present.

ITEM 1 – Public Discussion Period:

No one was present for public discussion.

ITEM 2 – Discussion and Consider Approval of Minutes:

Chair Hood-Jack asked if everyone had read the minutes from May 19, 2016. A motion was made by Commission member Uehara for approval of the May 19, 2016 minutes as written. A second was made by Commission member Kamm. The minutes for May 19, 2016 were approved as written with a vote of 5 in favor; 0 opposed. Commission member Lydia was late and not included in the vote.

ITEM 3 – Discuss Commission Financials & Budget Review:

Staff Liaison Williams asked if there were any questions regarding the financials; nothing had changed from the meeting in May. It was noted that as of today there was $5,514.95 in the account. Ms. Williams continued that to spend the remaining monies for FY16, the Commission would have to abide by the standards that govern Convention & Visitors Bureau (CVB) standards. Chair Hood-Jack inquired on how this could be accomplished. Ms. Williams explained that the Commission would be required to hold a two-day event putting heads in beds of the hotels/motels in the city. She further explained that it could be done by partnering with the International Museum of Culture or a city sponsored event. Commission member Kamm told the Commission that there were probably several opportunities to partner with the International Museum of Culture. The Commission agreed that they still wanted to hold a Fusion Fest 2017, but were not sure on dates. The weekend of May 19-20, 2017 was decided upon with a vote of 6 in favor and 0 opposed. The weekend was chosen for several reasons mainly that duncanSWITCH is held that weekend and possibly the Law Enforcement truck pull. Chair Hood-Jack commented to the Commission members present that for Fusion Fest to be successful there cannot be a struggle to get a quorum together for these meetings.

ITEM 4 – FY17 Proposed Budget:

Staff Liaison Williams opened discussion of the FY17 Budget to the Commission. Chair Hood-Jack asked if there was still $10K proposed in the FY17 Budget. Ms. Williams said that it was; however, it would have to be spent by the CVB guidelines. The Commission requested Ms. Williams to invite Economic Development Director Jessica James to the next meeting in August for a question/answer session for better clarification.

ITEM 5 – Community Engagement:

Staff Liaison Williams asked everyone to look at the Parks & Recreation calendar that was handed out. She inquired as to whether anyone saw an event that the Commission might be interested in partnering with the Recreation department. It was requested that Item 5 – Community Engagement be tabled for the next meeting

until schedules could be checked. Ms. Williams noted that the Commission needed to look at events that they could attend as a group and make themselves known to the community.

ITEM 6 – Overview of Independence Day:

Staff Liaison Williams asked for feedback regarding Independence Day and bringing back the fireworks. Chair Hood-Jack told the Commission that she really enjoyed the parade and throwing candy to the people mainly kids on the sidelines. She commented that the trailer was nicely decorated. She suggested to the Commission that more of them participate in the events if possible. It was fun and allows the community to put faces with the Commission.

ITEM 7 – Discuss Combining DCMC with Social Engagement:

Staff Liaison Williams spoke to the Commission regarding their Commission combining with the Social Engagement Board. The Council had only discussed the possibility of the combination; however, it would not happen until August 2017. It was discussed that both have goals headed in the same direction and mirrors what DCMC does. Claudia Garibay, Staff Liaison for Social Engagement, was asked by Council what her thoughts were and she responded that she didn't think it was necessary for this to transpire. As stated before, this would not transpire until 2017, but it is something to think on.

ITEM 8 – Adjourn Regular Meeting:

Chair Hood-Jack adjourned the meeting at 7:46 pm.

APPROVED:

_____
CHAIR, LORRAINE HOOD-JACK

ATTEST:

_____
COMMISSION SECRETARY