DUNCANVILLE COMMUNITY MULTICULTURAL COMMISSION REGULAR MEETING

CITY HALL PUBLIC WORKS MEETING ROOM A, 203 EAST WHEATLAND ROAD
September 25, 2014

The Duncanville Community Multicultural Commission (DCMC) held a regular meeting on Thursday, September 25, 2014 at 6:31 p.m. with a quorum present, to wit:

Charlie Mae Smith
Ray Uehara
Patrick LeBlanc
Lorraine Hood-Jack
David Ross (not present)
Margaret Geiger (Not Present)
Mary Fae Kamm
Sheneice Hughes

Staff: Public Information Officer Claudia Garibay and Parks and Recreations Director Bart Stevenson

ITEM 1
Mary Fae Kamm made a motion to approve the August 28, 2014 minutes. Lorraine Hood-Jack seconded the motion. The motion passed 5-0.

ITEM 2
Members debriefed on the Festival in Duncanville event held September 20, 2014. Networking was conducted by those that attended and information was handed out to festival attendees. The Commission noted that the multiple events taking place at one time may have affected attendance. A discussion was held about the marketing materials used. The Commission agreed on the need for a better banner and promotional items. Bart will provide the Commission with a catalog for promotional items. The brochure was reviewed with the following suggestions: adding demographic numbers and including a November event for Native American month. The Commission requested for a promotional item discussion to be included in the next agenda.

ITEM 3
The Commission held a discussion about the upcoming National Night Out event. The following members committed to attend and assist with the DCMC table:

Shifts:
Lorraine: 7-9 p.m.
Mary Fae: 5-7 p.m.
Sheneice: 7-9 p.m.
Patrick: 5-7 p.m.

Staff Liaison will send out an email to the rest of the group to see who else is available to help. Patrick will reach out to Officer Sisk, event coordinator, to reserve a table.

The Commission agreed to use the same marketing materials used at the Festival in Duncanville until new materials can be obtained.

ITEM 4
A discussion was held in reference to the Duncanville Christmas Parade to be held on December 5, 2014. Bart will make a trailer available for the Commission to use as a float. The Commission made the decision to keep the same theme from last year: *Christmas Around the World.* Commissioner that committed to this event includes Patrick LeBlanc. Ray committed to look into securing the flags again this year. Staff Liaison will send out an email to the rest of group confirming their attendance. This item is to be included for discussion in the next Agenda.

ITEM 5
The Commission held a discussion about the 2015 Event Calendar. A need for an educational component should be included during Black History Month. Bart would like for the Commission to provide guidance to the Parks and Recreation Department on how to enhance the program. Patrick emphasized the need to plan for this program sooner than later and to add this item for discussion in the next Agenda.

Bart took a moment to update the Commission on the addition of Veronica Williams, as Recreation Superintendent and her involvement with the Commission.

A discussion was held about Unity Day. The Commission agreed that comprehensive research should be conducted to ensure that all cultures are represented well. The Commission should focus on deciding on a date for this event. Bart will provide the Commission with city demographic information for the next agenda. Further discussion for this item will continue in the next Agenda.

ITEM 6
The group discussed the budget list. It was agreed that in-kind donations or other resources would still be needed. The Commission requested to add this item to the Agenda for discussion, specifically, to determine how to proceed with the Mural Project.

ITEM 7
The Commission decided to continue meeting in the Briefing Room at City Hall. Mary Fae invited the Commission to volunteer for the Museum's Orville Rogers Run for the Hills, to be held on November 8th at Armstrong Park at 9a.m.

The Meeting adjourned at 7:23 p.m.

APPROVED: Patrick LeBlanc
CHAIR

ATTEST:

COMMISSION SECRETARY