

MINUTES

DUNCANVILLE SENIOR ADVOCACY COMMISSION MEETING – FEBRUARY 11, 2016
NORTHSIDE ROOM OF THE D.L. HOPKINS JR., SENIOR CENTER

MEMBERS PRESENT:

Mark David (Chairperson)
Dominique Dor
Robert Kruckeberg
Elaine Bell

MEMBERS ABSENT:

Stella West (Vice-Chairperson)

Council Liaison: Dr. Ron Dotson

STAFF: Pam Willis, Recording Secretary. Rashidah Madyun, Staff Liaison, was not present.

Chairperson David noted a quorum was present and the meeting was called to order at 7:00 p.m.

Item #1 – Public Discussion Period:

No one was present to speak during the public discussion period.

Item #2 – Discussion and Consider Approval of Minutes:

A motion to approve minutes from the January 11, 2016 meeting was made by Chairperson David; a second was cast by Commission member Dor. A vote was taken. The minutes from the January 11, 2016 meeting were approved with 4 in favor and 0 against. Vice-Chairperson West was not present for the vote.

Item #3 – Discuss and Finalize Details for Open House:

Flyer - Discussion began regarding the Open House flyer being approved by Bart Stevenson, Director of Parks & Recreation and Kevin Hugman, City Manager. SL Madyun left a note that she had sent the flyer forward to Jill Stottlemire to get a quote for using it as a water bill insert. Discussion continued regarding other avenues to use for advertisement. They are as follows: the new LED sign; pass flyers out at duncanSWITCH, Flavor of Duncanville; place the flyer in the Champion newsletter and on the websites for the Senior Center and Senior Advocacy Commission; place flyers at City Hall, Library, Fieldhouse and Recreation Center as well as businesses in the area. Commission member Bell offered to take them to her

Food – It was decided at the January meeting that finger foods would be served. Commission member Bell offered to ask the Share & Care group if they could help with donations or in bringing items. Staff Liaison Madyun will be responsible for getting bottled water, sodas, cookies and coffee.

Floral Arrangement – Commission member Bell is checking floral stores for donated flowers or arrangements for the tables.

Entertainment – Staff Liaison Madyun said she would get someone to play music.

Prizes – Vice-Chairperson West will work on having door prizes donated.

It was decided that members of the Commission will serve as hosts during the Open House by giving tours of the facility.

Item #4 – Discuss Share & Care Meeting Attended by Elaine Bell and Stella West:

Commission member Bell told the Commission that she didn't know this group existed. Dr. Dotson agreed that he did not either. A recap of Commission Bell's email was provided in the digital agenda packet. She was amazed at all the things they do which included fund raisers and trips to mention a few. It was suggested by the Commission for her and Vice-Chairperson West to continue the possible partnership.

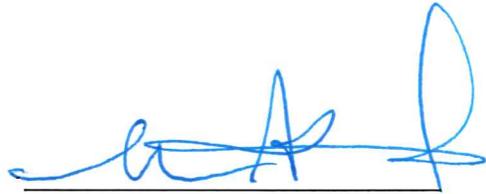
Item #5 – Discuss Participation in Flavor of Duncanville on March 17:

It was the consensus of the Commission to participate in Flavor of Duncanville on March 17th at the Duncanville High School. RS Willis told the Commission that this would be a great time to introduce themselves as Senior Advocacy Commission members; to hand out flyers for the Meet & Greet on the 22nd and to possibly have some giveaways to pass out also. Time slots were decided as follows: 4 pm to 6 pm will be attended by Commission members Bell and Kruckeberg and 6 pm to 8 pm will be attended by Chairperson David and Commission member Dor.

A motion was made by Chairperson David to adjourn; seconded by Commission member Bell. The meeting was adjourned at 8:05 pm.



Pam Willis
Recording Secretary



Mark A. David
Chairperson