

000718

**DUNCANVILLE COMMUNITY AND ECONOMIC
DEVELOPMENT CORPORATION (DCEDC) BOARD
REGULAR MEETING
THURSDAY, JANUARY 9, 2014**

A regular meeting of the Duncanville Community and Economic Development Corporation (DCEDC) Board of Directors was held on Thursday, January 9, 2014 at 6:35 p.m. in the Council Chambers located at City Hall with a quorum present, to-wit:

Stan Smith	President
Patrick Harvey	Vice President
Cliff Boyd	Board member
Mark Cooks	Board member

Staff Present: Interim City Manager Lynda Humble, Interim Asst. City Manager Greg Contreras, Finance Director Richard Summerlin, Library Director Dennis Quinn, and Administrative Secretary Mary Jones.

Item No. 1 Vice President Harvey made a motion, seconded by Board member Cooks, to approve the minutes of the regular meeting held December 12, 2013 as written. The vote was cast 4 for, 0 against.

Item No. 2 Finance Director Summerlin reviewed the DCEDC Budget Status Report including: revenues received over budget projections; expenditures; and estimated fund balance of \$276,585 as of December 31, 2013. Discussion followed.

Finance Director Summerlin reviewed the Fieldhouse Budget Status Report noting basketball revenues continue to do well with significant income the past month due to a tournament down payment received. Discussion followed including: basketball as seasonal versus ongoing; the Great American Shootout; financial record keeping; significant improvement over same period last year due to tournament organizers now responsible for paying the referees; security costs; improvement in cash controls; camera installation on hold; audit controls; and the successful results of the part-time employee assigned to assist with the Fieldhouse financial record keeping.

Item No. 3 At Vice President Harvey's request, Library Director Quinn provided an overview of how the DCEDC grant in the amount of \$65,000 would be used to improve the Library's collection and to better serve the needs of their patrons including: \$50,000 budgeted for the purchase of Library books to expand the Spanish and Career Development collections; and \$15,000 for the purchase of computer hardware including a Public Use FAX machine and Public Use Scanner as well as replacement of the Library servers. Discussion included: Notary services; and looking outside the box. The Board thanked Library Director Quinn for his presentation. Board member Boyd made a motion, seconded by Vice President Harvey, to approve the Economic Development Funding Agreement in the amount of \$65,000 between the City of Duncanville and the Duncanville Community and Economic Development Corporation for purchase of Library books and computer hardware for the Duncanville Public Library. The vote was cast 4 in favor, 0 against.

Item No. 4 The following spoke during the Citizens Public Forum.


Martha Thompson, 1611 Green Tree, commended the Board on the way the meeting was conducted.

Item No. 5 The DCEDC Board received the following Staff and Board reports:

- City Sales and Use Tax Comparison Summary – Finance Director Summerlin reported that the January 2013 City Sales and Use Tax Comparison Summary showed an increase of 8.29% with an increase in excess of \$45,000 for the one month period.
- Marshall Arts Entertainment Group Incentive – Administrative Secretary Jones reported the Marshall Arts Entertainment Group had completed the requirements for the incentive and the funds had been disbursed.

The meeting adjourned at 7:05 p.m.

APPROVED:



PRESIDENT

ATTEST:



RECORDING SECRETARY