



**KEEP DUNCANVILLE BEAUTIFUL
REGULAR MEETING
Council Briefing Room
203 Wheatland Road
May 6, 2016
Minutes**

- Board Members Present: Madeline Kelley-Schwoch (Chairperson), Bobby Cutler Hill (Vice-Chairperson), Frank Alegria, Emily Gwynn, Lonnie McKnight, Dotti Pennebaker, Brenda Wilson, Dorothy Wolverton, Mayor David Green, and Council Liaison Dr. Ron Dotson.
- Board Members Absent: Lee Burton, Patti Clemmer, Daniel Flores, Barbara McComb and Joe Veracruz.
- City Staff Present: Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL), Jessica Smith (SWE) and Pam Willis, Recording Secretary (RS).

Chairperson Kelley-Schwoch called the meeting to order at 8:31 a.m.

1. Public Discussion Period:

No one was in attendance for public discussion.

2. Consider Approval of Minutes of the Regular Meeting held on April 1, 2016:

Chairperson Kelley-Schwoch asked if everyone had had time to read over the April 1, 2016 minutes. A motion to accept the minutes as written was made by Board member Wolverton; a second was made by Board member Wilson. A vote was taken with a unanimous approval of 9 For and 0 Opposed. Board members Burton, Clemmer, Flores and Veracruz were absent from the vote.

3. Submit Summer 2016 Curb Appeal Nominations:

It was confirmed with RS Willis that she still needed nominations from Districts 4 and 5. Chairperson Kelley-Schwoch stated that Board member Veracruz would turn his into RS Willis that afternoon. Board member McKnight asked if Vice-Chairperson Cutler-Hill could fill in for him looking at District 5 a little bit longer until he was fully recovered from back surgery. Vice-Chairperson acknowledged that that was not a problem.

4. Recap Operation Clean Duncanville held on April 9, 2016:

SWE Smith began recapping the event. She stated that the event did not have as many participants as before. This year's event had approximately 190 community participants while last year was over 250. She also confirmed that 40,000 lbs. of debris/trash was collected and or removed including the parks. Chairperson Kelley-Schwoch asked SWE Smith if the event was advertised. Ms. Smith and SL Hamilton confirmed that it was a water bill insert, on the website and on the LED sign at Main and Wheatland. SL Hamilton told the Board that he had several calls regarding the event. He also said that he had sent an email blast from those persons who had provided their email addresses at past events. Chairperson Kelley-Schwoch inquired if Ms. Smith thought the events sponsored by the Library might have anything to do with low turnout? She replied that she didn't know; however, something new might be tried for next year.

5. Discuss the 2016 Keep Texas Waterways Clean Event to be held June 11, 2016:

Discussion was begun by SL Hamilton stating that this event was still in the planning stages and needing Board members to volunteer. Last year's location was at Lakeside Park. Questions were asked if Lakeside Park was the only park with a waterway. Other parks have creeks and streams; however, most of them have steep sides and were considered not safe for this event. Chairperson Kelley-Schwoch asked RS Willis if she would contact Board member Burton and see if she could get volunteers together and put together a plan of action before the next meeting on June 3, 2016. RS Willis said she would. Chairperson Kelley-Schwoch requested that a flyer be assembled and advertising to begin as soon as possible with an email blast, website and LED sign if possible. Board member Alegria suggested that maybe if it were presented as a safety issue that might bring out more volunteers. SL Hamilton, SWE Smith and Chairperson Kelley-Schwoch said they would consider it.

6. Finalize KDB's KTB Conference Attendee:

At the April 1, 2016 meeting, Board member Burton requested to attend the 2016 KTB Conference held in Sugar Land on June 20-22; however, it was pointed out that she attended the one last in 2015 in Fort Worth. A volunteer was requested to participate and Board member Gwynn who had not been to last year's conference acknowledged that she would like to attend.

7. Receive Staff and Focus Area Committee Report/Updates:

- Partnership Committee: Nothing to report.
- Litter/Recycling Committee: Nothing to report.
- Beautification Committee: Nothing to report.
- Volunteer Hours Tracking Sheet: RS Willis passed around the Volunteer Hours Tracking Sheet. Everyone was asked to fill in hours in the yellow highlighted area for April.
- SL Timothy Hamilton Staff Report:
SL Hamilton explained to the Board that KDB placed 3rd last year and that this

year they did not place at all, but had a higher score – 93.9. He explained that since the section on education was not really addressed that the Board was marked down for that. Suggestions were made by the Board regarding education and how to bring recycling, litter control and beautification back into the school system.

SL Hamilton told the Board that SWE Smith had requested to speak with them regarding a pilot program for new recycling bins. She requested that during the months of June and July they gather signatures to try out the roll-cart recycle bins. The neighborhood with the most signatures would possibly be the pilot program to try out the recycle roll-carts. It was requested that SWE Smith prepare a sign-up sheet that was approved by the City Manager to get signatures on. Council liaison Dr. Dotson suggested making a form on the website for whoever was interested in receiving the new bins.

Board members Pennebaker and Wilson made a motion for adjournment. The meeting was adjourned at 9:15 am.