

**KEEP DUNCANVILLE BEAUTIFUL
REGULAR MEETING
Council Briefing Room
203 Wheatland Road
March 4, 2016
Minutes**

Board Members Present: Madeline Kelley Schwoch (Chairperson), Bobby Cutler Hill (Vice-Chairperson), Frank Alegria, Lee Burton, Patricia Clemmer, Daniel Flores, Emily Gwynn, Joe Veracruz, Dorothy Wolverton, and Council Liaison Dr. Ron Dotson.

Board Members Absent: Lonnie McKnight, Barbara McComb, Dottie Pennebaker and Brenda Wilson.

City Staff Present: Timothy Hamilton, Parks Superintendent and KDB Staff Liaison (SL); Pam Willis, Recording Secretary (RS), and Jessica Smith (SWE).

Chairperson Kelley-Schwoch called the meeting to order at 8:35 a.m.

1. Public Discussion Period:

No one was present to speak during the public discussion period.

2. Consider Approval of Minutes of the Regular Meeting held on February 5, 2016:

Chairperson Schwoch asked that there be a change to the minutes regarding #8. "Receive Staff and Committee Reports/Updates:" under Beautification Committee should read, "Nothing to report; however, with Board member Murray's resignation a new Chairperson, Dotti Pennebaker, was appointed in her place." A motion to accept the minutes with the change was made by Board member Wolverton; a second was made by Board member Burton. A vote was taken with a unanimous approval of 9 For and 0 Against. Board members McKnight, Pennebaker and Wilson were absent from the vote.

3. Discuss Possible Monarch Habitat Preservation/Restoration Efforts:

SL Hamilton explained the pages included in the digital packet as information on the Monarch Habitat Preservation/Restoration efforts. Included in the packet is the Mayor's Monarch Pledge Action Items handout. SL Hamilton went over this handout with the Board stating that there was a drastic reduction in the Monarch population. By taking the Mayor's Pledge, the Board is committing itself to participate in at least 3 of the 25 action items listed. SL Hamilton asked the Board if this would be something they wanted to do as a Board. Board member Alegria motioned yes for this to be added to their project list. A second was made by Board member Wolverton. A vote was taken with a unanimous approval of 9 For and 0 Against. Board members McKnight, Pennebaker and Wilson were absent from the vote. It was decided

then that the Mayor's Monarch Pledge list of action items be added to the KDB project list.

4. Discuss Flavor of Duncanville Board Participation:

Board member Veracruz stated that he would recruit volunteers to set-up and work at the Flavor of Duncanville, so please see him if you are interested. Board member Flores told the Board that he had signed up Jason Winningham, the Green Tips Guy, to come and be at the KDB booth. The Board members discussed several different items to do as "giveaways" such as seeds which Board member Gwynn reported were pricey, candy, flyers, cards and candy. SL Hamilton reminded the Board that they also have a "Wheel of Fortune" board to play as a game. All Board members were also encouraged to wear green being that it was on St. Patrick's Day and KDB was "going green".

5. Discuss HHW Board Participation:

SL Hamilton gave the floor to SWC Smith. SWC Smith told the Board that she needed at least six (6) of them to work/volunteer on Saturday, March 12, 2016 from 8am to 3pm at the Duncanville High School. She would have breakfast and lunch available for those who volunteered. Board member Burton suggested doing something different such as giving out litter bags; getting names, numbers and email addresses to set up for email information. Council Liaison Dotson suggested to RS Willis about handing out the Senior's Meet & Greet flyer at this event. She said she would look into it.

6. Discuss Operation Clean Duncanville:

SWC Smith explained to the Board that Operation Clean Duncanville (OCD) is on Saturday, April 9, 2016 from 8:30am to 2:30pm at Armstrong Park. There will be breakfast and lunch provided also. This event includes trash, electronics and paper shredding. SWC Smith will also need six (6) volunteers from KDB to help with this event.

7. Receive Staff and Focus Area Committee Report/Updates:

- SL Timothy Hamilton: SL Hamilton explained to the Board that he had the opportunity to be down in Austin with KTB judging the GCAA earlier in the week. SL Hamilton told the Board that he had been to a Water Conservation Meeting at COG that was informational and possibly help in looking for grant opportunities.
- Beautification Committee: Nothing to report.
- Recycling Committee: Board member Burton that the committee would be meeting soon and putting together giveaways for the upcoming events.
- Partnership Committee: Board member Veracruz that his committee was meeting to discuss further options regarding the schools. Nothing more to report.
- Mother Nature/Recycle Man – Nothing to report.
- Volunteer Hours Tracking Sheet: RS Willis passed around the Volunteer Hours Tracking Sheet. Everyone was asked to fill in hours for February.

Vice-Chair Cutler-Hill and Board member Flores made a motion for adjournment. The meeting was

adjourned at 9:47 am.