

**LIBRARY ADVISORY BOARD
REGULAR MEETING
CONFERENCE ROOM, LIBRARY/RECREATION CENTER
201 JAMES COLLINS BLVD
JANUARY 7, 2016 @ 6:30 P.M.**

A regular meeting of the Library Advisory Board was held on Thursday, January 7, 2016, at 6:30 p.m., in the Conference Room of the Library and Recreation Center, with a quorum present, to wit:

Dian Lemons	President	Present
Joe Hassler	Vice President	Present
Juan Chapa, Jr.	Boardmember	Present
Bonnie Espree	Boardmember	Absent
Doris Hubbard	Boardmember	Absent
Jan Knoll	Boardmember	Present
Ann Jespersen	Boardmember	Absent
Mary Ann Taylor	Boardmember	Present
Noella Whavers	Boardmember	Present

Library Director Dennis Quinn was present as Secretary.

1. CALL TO ORDER

President Lemons called the meeting to order at 6:35 pm.

2. MINUTES

A. Approve the Minutes of the December 7, 2015 Regular Meeting

President Lemons reviewed the minutes of December 7, 2015. Lemons noted a missing period at the end of the third paragraph of Item 3A: Library Director's Report. Vice President Hassler recalled that he volunteered to assist with the presentation to City Council referenced in Item 3C: Strategic Plan Update, but this did not appear in the minutes as presented.

Boardmember Whavers moved that the minutes be accepted as corrected. Boardmember Taylor seconded. The motion carried unanimously.

6 For 0 Against

3. REPORTS/PRESENTATIONS

A. Boardmember Reports

Boardmember Taylor invited the Board to the upcoming quarterly meeting of the Friends of the Library on Tuesday, January 26, where children's author Cora Ford will be a guest speaker.

President Lemons noted that National Library Week 2016 will be celebrated April 10-16, and urged Boardmembers to attend the City Council meeting on Tuesday, April 5, where Mayor Green will issue a proclamation to commemorate the occasion.

B. Library Director's Report

Library Director Quinn reported success with the various projects undertaken while the Library was closed from December 17 to 27, 2015. Public response to the new carpet and floor plan rearrangements has been positive. Library staff had a group work session to discuss findings from the Strategic Plan input and explore possible courses of action. Staff also made site visits to several other public libraries in the Dallas/Fort Worth Metroplex to collect and share ideas.

Several Library events are already scheduled for Spring 2016. The weekly schedule of youth programs will begin on Monday, January 11, on which day there will also be a themed craft program celebrating Dr. Martin Luther King, Jr. and his work. The Library will be closed on Monday, January 18, in observance of Martin Luther King, Jr. Day. There will also be another E-waste recycling and paper shredding event on Saturday, February 27. Library staff plans to participate in the duncanSWITCH street market in the coming months to promote awareness of the Library, the Friends of the Library, and related programs, services, and events.

The Library has upgraded to a Web-based circulation module, which will allow for the provision of account services, circulation services, and reference services at locations throughout the Library and at community events. Previously, these services could only be provided at service desk locations inside the Library.

Quinn plans to attend the meeting of the Virtual Reality Innovation Commission on Tuesday, January 12, to discuss possible applications of virtual reality technology to Library services, and invited present members to attend if able.

Boardmember Whavers asked how the Library would be affected by the recent open carry legislation. Quinn answered that the legislation, as amended, would allow individuals licensed under Subchapter H, Chapter 411 of the Texas Government Code to carry openly in the Library as long as handguns remain holstered in shoulder or belt holsters. When the meeting rooms in front of the Library serve as a polling location, handguns would not be permitted in the polling area, but it is not yet clear whether such prohibition would extend to other parts of the building. City staff are consulting with legal counsel on the matter.

4. PUBLIC COMMENT

There were no visitors for the public comment period.

5. DISCUSSION

A. Consider Approval of Revised Library Mission Statement

Library Director Quinn presented a revised Library mission statement, developed by Library staff during their December work session. In contrast to previous mission statements, the present version was

developed to express the broader intent of Library services in general, emphasizing the “why” of Library services rather than the “what” and “how.”

After some discussion among present members, Vice President Hassler moved to approve the revised mission statement as presented. Boardmember Chapa seconded. The motion carried unanimously.

6 For 0 Against

B. Receive and Discuss Draft of 2016 Library Strategic Plan

Library Director Quinn presented an update on the Library’s strategic planning process. Input has been gathered from various channels, including demographic data, Library-collected statistics and output measures, input from Strategic Planning Partners, the Fall 2015 Survey, and a work session held by Library staff. Quinn gave a summary of findings from the input, some high-level strategic responses to needs and issues discovered, and a preliminary table of proposed projects and objectives in support of said responses. Work still to be done includes estimating costs and time requirements for line-item objectives, determining relative priority of objectives in context of the overall effort, and drafting the narrative sections to be included in the final Strategic Plan document.

Through discussion, present members provided input, which Quinn will incorporate into the working document. A final version of the Strategic Plan document will be presented for approval at the Board’s next regular meeting on March 3.

6. ADJOURN

President Lemons adjourned the meeting at 8:12 pm.



Dennis Quinn, Library Director



Dian Lemons, President